



Southern Minnesota Regional Trauma Advisory Committee

General Meeting Minutes

March 11, 2025 | 1:00 p.m. – 3:00 p.m.

Minutes

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Dr. Bradley Deleu, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Dr. Bradley Deleu, MD	
3 minutes	Current Agenda and Minutes of December 10, 2024	Dr. Bradley Deleu, MD	Approval Motion by Stephanie Huber, Second by Dr. Stephens
5 minutes	Chairperson's Report: Fiscal Report	Dr. Bradley Deleu, MD/ Torrey Carlblom	Approval Motion by Dr. Stephens, Second by Stephanie Huber
10 Minutes	SMRTAC Position renewals or nominations Chair- nominations for Dr. Bradley Deleu Vice Chair- nominations for Dr. Stephens Secretary – nominations for Kristen Hedeem Discussion: Positions should be taken from the 14 or 15 voting membership. Dr. Deleu take Level III representative. Dr. Stephens will stay on as Level I. Regroup and see who can stay on. Kristen Hedeem is interested in a position. Dispatch agency rep to see if anyone is interested in filling. EMS and EMS Region Director positions has a different focus boots on the ground and a regional focus. Reach out to see if they are interested in staying on. Email voting has been approved Get a meeting together with Maria and Dr. Deleu to discuss bylaws and clarify positions.	Dr. Bradley Deleu, MD	Approval Motion by Dr. Stephens, Second by Stephanie Huber
5 minutes	STAC Update - Dr. Klinkner/Kim Johns/Maria Flor - Maria Flor provided update: -STAC met last week. Designations approved for MCHS Waseca and Blue Earth. -Discussion around transfer process and preliminary trauma transfer data. Discussed what is working well and shifts in practice that have occurred. What changes need to be made or what the systems can do to help. Pre-pandemic to transfer to a level IV to make space for trauma. Things are looking different with changes to the	Anyone who attended	Maria Flor provided update

	criteria and the rules. But what is best for the system as a whole. More to come with that. -Huge progress being made with the Criteria group -Mark Johnston with regions burn unit shared lessons learned from a large Midwest burn exercise. -Tierciary review meetings were discussed how they are organized -Level III talked about transfers and how they are being held for a long time clogging up ER's -The Trauma Director has the option to hold a Networking meeting prior to STAC to be able to learn from each other.		
10 minutes	Subcommittee Chair Reports • TPM- Kari Coates • PI – Dr. Kasal – no report- resigned • EMS – Tim Malchow – no report- no attendance for more than three consecutive meetings • Pediatrics – Jill Hunchis – no report -no attendance for more than three consecutive meetings • Education/Outreach- Peggy Garber on LOA TPM Subcommittee- small group met and talked about fall prevention and recurring falls. Reaching out to social services, PT & OT about resources for preventing falls for patience. Come up with a one-page resource for these patience. - Re-engaged back into SMRTAC Education Subcommittee- Peggy Sue Garber is on LOA and is a voting member and can't be both, we had a airway and Intubation training attended today by 21 people. Thanks to Kari and Peggy for coordinating. September 16 meeting from 9 to noon– HCMC in person burn and frostbite training planned in Mankato EMS updates office of EMS and is now a cabinet position at the state. Dillen has stayed on as Director and can write rules. Advisory councils have been formed. Advise things to the Director. Medical Direction, Labor and workforce, licensing and compliance.	All Chairs	Informational
5 minutes	Roundtable - SMRTF Executive Director – well connected to the community. The original vision of the foundation were to be a formal funding stream. Work with law makers, dues from membership, super speeder fines to feed the trauma system. Dr. Deleu might have an idea for a nurse that might be interested in this position, more to come. - Mark Griffith: VR EMS training device they have available for use in SMRTAC Region. Contact Mark if interested in using mark.griffith@scmnems.org - TZD Southeast Regional Workshop scheduled for May 7 2025 Southeast Minnesota Toward Zero Deaths Workshop Minnesota Toward Zero Deaths	All	Informational

	- May 31 Mayo Clinic is collaborating with SE EMS collaboration with back to the basics trauma workshop. "BSI, SCENE SAFE!" BACK TO BASICS- A TRAUMA WORKSHOP - SE EMS - June 10 Madelia Health is holding their annual golf tournament and David Walz will not be able to make the next meeting.		
	Adjourn		

*Items with attachments are hyperlinked blue

Notation Items

[Member List](#) [Robert's Rule](#)

Future Topics

- PI Forum, STB Training, Bike rodeo and helmets for students, ATV & Snowmobile Safety

Dates to Note

2025 SMRTAC Meeting Dates and Locations:

- 3/11/2025 – MCHS Mankato
- 6/10/2025 – MCHS Mankato
- 9/16/2025 – MCHS Mankato
- 12/16/2025 – MCHS Owatonna

We need to have people from all health systems engaging in SMRTAC to improve trauma care in our Region. Attending the meetings virtually is an option, however, attending in person provides networking opportunities and engagement that cannot be replicated in a virtual format. Please consider attending in person!

Voting Members		
Chris Evanson <i>Aero-Medical Representative</i>	Vacant <i>Dispatch Agency Representative</i>	Dr. Bethany Corliss daRocha, MD <i>Medical Director of Level IV Representative</i>
David Radtke <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge Delegate Alex Catevenis <i>Regional EMS Representative</i>
Mike Juntunen, Paramedic <i>Regional Data Registry Specialist</i>	Dr. Daniel Stephens, MD <i>Level I Representative</i> <i>SMRTAC Vice Chair</i>	Tom Halada MSN, RN <i>Pediatric Specialist</i>
Emily Sohm <i>Disaster Planning Specialist</i>	Stephanie Huber, R.N. <i>Level IV RN Representative</i>	Dr. Matthew Tentis, DMSc, PA-C <i>Level IV Provider</i>
David Walz <i>Hospital Administrator</i>	Dr. Bradley Deleu, MD <i>Level III Representative</i> <i>SMRTAC Chair</i>	Kristen Hedeem, RN <i>Level III RN Representative</i> <i>SMRTAC Secretary</i>
Administrative Staff		
Kristen Sailer <i>SMRTAC Co-Coordinator</i>	<i>Administrative Assistant</i>	

Alex Leonard <i>SMRTAC Co-Coordinator</i>		
Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Vacant <i>PI Chair</i>	Vacant <i>EMS</i>
Vacant <i>Pediatrics</i>		Peggy Sue Garber, Co-chair <i>Education/Outreach</i>
Kari Coates, R.N. <i>Trauma Program Managers</i>		
Liaisons		
Maria Flor <i>MN Statewide Trauma System</i>	Vacant <i>SMRTF Executive Director</i>	Torrey Carlblom <i>SMRTF Foundation Treasurer</i>
Dr. Denise Klinkner, M.D. <i>STAC Liaison SMRTF President</i>		

Roll Call	Roll Call	E-mail Votes Received
Chris Evanson	NA	None
Vacant (PSAP Rep)		
Bethany Corliss daRocha MD	NA	None
Tom Halada RN	NA	X
Peggy Sue Garber RN	NA	X
Stephanie Huber, R.N.	X	X
Dr. Matt Tentis	NA	None
Don Hauge/Delegate Alex Catevenis	NA	X
Michael Juntunen	X	X
Emily Sohm	NA	X
David Radtke	NA	None
David Walz	X	X
Daniel Stephens, M.D.	X	X

Attendance of Subcommittee Members			
Holly Munkel	NA	Peggy Sue Garber, RN	NA
Dr. Christopher Kasal, MD	NA	Jill M Hunchis RN, CNP	NA
Tim Malchow	NA	Kari Coates TPM Chair	X

Other Attendees (taken from participant listing and zoom)			
Name	Attend	Name	Attend
Alisha Schmidt	X	Maria Flor	X
Gwen Meyer	X		
Kristen Hedeon	X		
Nicole Guerton	X		
Elissa Butler	X		
Dr. Bradley Deleu	X		