



# Southern Minnesota Regional Trauma Advisory Committee

## General Meeting Minutes

**December 10, 2024 | 1:00 p.m. – 3:00 p.m.**

### Minutes

Time	Agenda Item	Presenter(s)	Action
2 minutes	<b>Welcome, Call to Order</b>	Dr. Daniel Stephens, MD	
3 minutes	<b>Roll Call</b> ( <i>Establish if Quorum is Met</i> )	Dr. Daniel Stephens, MD	
3 minutes	<b>Current Agenda and <a href="#">Minutes of March 12, 2024</a></b>	Dr. Daniel Stephens, MD	Approval Motion by Peggy Sue Garber, Second by Stephanie Huber
5 minutes	<b>Chairperson’s Report:</b> <ul style="list-style-type: none"> <li>• <a href="#">Fiscal Report</a></li> </ul>	Dr. Daniel Stephens, MD/ Torrey Carlbom	Approval Motion by Peggy Sue Garber, Second by Stephanie Huber
10 Minutes	<b>SMRTAC Position renewals or nominations</b> <ul style="list-style-type: none"> <li>• Dispatch agency rep position- Tim Peterson stepped down</li> <li>• Chair/Vice Chair position- Dr. DaRocha stepped down, anyone of the voting members can fill this</li> <li>• Secretary position is vacant – anyone of voting members can fill this</li> <li>• Co-Chair needed for PIPs Committee-</li> <li>• TPM Subcommittee Chair- Karie Coates considering</li> </ul>	Dr. Daniel Stephens, MD	Approval Motion by Peggy Garber, Second by Bethany DaRocha
5 minutes	<b>STAC Update</b> <ul style="list-style-type: none"> <li>• Dr. Klinkner/Kim Johns/Maria Flor               <ul style="list-style-type: none"> <li>◦ Maria Flor provided update:                   <ul style="list-style-type: none"> <li>• SW Region got NTSA grant for telemedicine services in EMS rigs.</li> <li>• STAC data work group being formed. Contact Maria Flor if you are interested in joining this group.</li> </ul> </li> </ul> </li> </ul>	Anyone who attended	Maria Flor provided update
10 minutes	<b>Subcommittee Chair Reports</b> <ul style="list-style-type: none"> <li>• <b>TPM- Kari Coates is interested</b></li> <li>• <b>PI – Dr. Kasal – no report</b></li> <li>• <b>EMS – Tim Malchow – no report</b></li> <li>• <b>Pediatrics – Jill Hunchis – no report</b></li> <li>• <b>Education/Outreach-</b> Mariah Raabe Co-Chair will be leaving in January. New Chair needed. Reached out to Melissa Beavers.</li> </ul>	All Chairs	Informational

	<b>-Peggy Sue Garber Co-Chair</b>		
	<b>Older Driver Education-Presentation by J. Somes</b>		
5 minutes	<b>Roundtable</b> <ul style="list-style-type: none"> <li>- <b>SMRTF Executive Director opening update –</b> Maria Flor stepped down due to new position with State Trauma System. <b>Still looking for someone to fill.</b></li> <li>- <b>Education and Outreach:</b> 2025 education sessions being planned: <ul style="list-style-type: none"> <li>o <b>Airway</b></li> <li>o <b>Burns</b></li> </ul> </li> <li>- <b>Pediatric Imaging Guidelines-</b> discussed as a need for development.</li> <li>- <b>Mark Griffith:</b> Shared the Meta VR EMS training device they have available for use in SMRTAC Region. Contact Mark if interested in using.</li> </ul>	All	Informational
	<b>Adjourn</b>		

\*Items with attachments are hyperlinked blue

<b><u>Notation Items</u></b>
<a href="#">Member List</a> <a href="#">Robert's Rule</a>

<b><u>Future Topics</u></b>
- PI Forum, STB Training, Bike rodeo and helmets for students, ATV & Snowmobile Safety

<b><u>Dates to Note</u></b>
<p><b>2025 SMRTAC Meeting Dates and Locations:</b></p> <ul style="list-style-type: none"> <li>• 3/11/2025 – MCHS Mankato</li> <li>• 6/10/2025 – MCHS Owatonna</li> <li>• 9/16/2025 – MCHS Mankato</li> <li>• 12/16/2025 – MCHS Owatonna</li> </ul> <p>We need to have people from all health systems engaging in SMRTAC to improve trauma care in our Region. Attending the meetings virtually is an option, however, attending in person provides networking opportunities and engagement that cannot be replicated in a virtual format. Please consider attending in person!</p>

<b>Voting Members</b>		
<b>Chris Evanson</b> <i>Aero-Medical Representative</i>	<b>Vacant</b> <i>Dispatch Agency Representative</i>	<b>Dr. Bethany Corliss daRocha, MD</b> <i>Medical Director of Level III/IV Representative</i>
<b>David Radtke</b> <i>EMS Agency Representative</i>	<b>Peggy Sue Garber, RN</b> <i>Injury Prevention Specialist</i>	<b>Don Hauge</b> <i>Regional EMS Representative</i>

<b>Mike Juntunen</b> <i>Regional Data Registry Specialist</i>	<b>Dr. Daniel Stephens, MD</b> <i>Level I Representative</i>	<b>Tom Halada MSN, RN</b> <i>Pediatric Specialist</i>
<b>Emily Sohm</b> <i>Disaster Planning Specialist</i>	<b>Stephanie Huber, R.N.</b> <i>Level IV RN Representative</i>	<b>Dr. Matthew Tentis, DMSc, PA-C</b> <i>Level IV Provider</i>
<b>David Walz</b> <i>Hospital Administrator</i>	<i>Open: Secretary, SMRTAC Vice-Chair Chair SMRTAC</i>	
<b>Administrative Staff</b>		
<b>Kristen Sailer</b> <i>SMRTAC Co-Coordinator</i>	<i>Administrative Assistant</i>	
<b>Alex Leonard</b> <i>SMRTAC Co-Coordinator</i>		
<b>Sub-Committee Chairs</b>		
<b>Holly Munkel</b> <i>Regional Data Registry</i>	<b>Chris Kasal, MD</b> <i>PI Co-Chair</i>	<b>Tim Malchow</b> <i>EMS</i>
<b>Jill Hunchis, RN, CNP</b> <i>Pediatrics</i>		<b>Mariah Raabe, Co-chair</b> <i>Education/Outreach</i>
<b>Kari Giese, R.N.</b> <i>Trauma Program Manager</i>		<b>Peggy Sue Garber, Co-chair</b> <i>Education/Outreach</i>
<b>Liaisons</b>		
<b>Maria Flor</b> <i>MN Statewide Trauma System</i>	<b>Vacant</b> <i>SMRTF Executive Director</i>	<b>Torrey Carlblom</b> <i>SMRTF Foundation Treasurer</i>
<b>Dr. Denise Klinkner, M.D.</b> <i>STAC Liaison SMRTF President</i>		

Roll Call	Roll Call
Chris Evanson	NA
Vacant	
Bethany Corliss daRocha MD	NA
Tom Halada RN	X
Peggy Sue Garber RN	X
Stephanie Huber, R.N.	X
Dr. Matt Tentis	NA
Don Hauge	NA
Michael Juntunen	NA
Emily Sohm	X
David Radtke	NA
David Walz	NA
Daniel Stephens, M.D.	X

Attendance of Subcommittee Members			
Holly Munkel	NA	Peggy Sue Garber, RN	X
Dr. Christopher Kasal, MD	NA	Jill M Hunchis RN, CNP	NA

Tim Malchow	<b>NA</b>	Kari Coates TPM Chair	<b>NA</b>
Mariah Raabe, RN	<b>X</b>		

**Other Attendees (taken from participant listing)**

Name	Attend	Name	Attend
Maria Flor	<b>X</b>	Cindy Sheely	<b>X</b>
Dr. Brad Deleu	<b>X</b>	James Mangen	<b>X</b>
Rachel Duchsherer	<b>X</b>	Melissa Beaver	<b>X</b>
Mark Griffith	<b>X</b>		
Nicole VanErp	<b>X</b>		
Todd Emanuel	<b>X</b>		
Maria Pelowski	<b>X</b>		
Rachel Duetchen	<b>X</b>		