



Southern Minnesota Regional Trauma Advisory Committee

General Meeting Minutes

September 17, 2024 | 1:00 p.m. – 3:00 p.m.

Minutes

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Dr. Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Dr. Daniel Stephens, MD	
3 minutes	Current Agenda and Minutes of March 12, 2024	Dr. Daniel Stephens, MD	Approval Motion by Bethany DaRocha, Second by Peggy Garber
5 minutes	Chairperson's Report: <ul style="list-style-type: none"> • Fiscal Report 	Dr. Daniel Stephens, MD/ Torrey Carlblom	Approval Motion by Bethany DaRocha, Second by Peggy Garber
Minutes	Annual FLEX Grant Approvals for new grant year 2024-2025 (\$8,000) <ul style="list-style-type: none"> • RTTDC (2 sessions up to \$1,500 each) \$3,000 total • STB Scholarships (up to 10 at \$150 each) \$1,500 total • TPM 101 Course (3-5 people to cover travel expenses) \$1,000 total • Online TPM Course (3 people with reg limit) • TQIP Conference (approve as a case by case basis) • TOPIC Course (3 people with reg limit) (\$500) • Any additional funding support requests <ul style="list-style-type: none"> • Education requested funding for EMS TTA/VRT Training for first responders (5 events with \$200 stipend, meals, supplies) (\$3,000) • TZD Conf (3 people with reg limit) • Stop the Bleed kit supplies to replenish kits as supplies are needed. (\$1,500) • Purchase polydrug kit for education (\$3,000) 	Dr. Daniel Stephens, MD	Approval Motion by Bethany DaRocha, Second by Peggy Garber
10 Minutes	SMRTAC Position renewals or nominations <ul style="list-style-type: none"> • Level III/IV RN- Angi Grimm stepped down <ul style="list-style-type: none"> • Nomination for Stephanie Huber from Waseca/New Prague (accepted) • Dispatch agency rep position- Tim Peterson stepped down • Chair/Vice Chair position- Dr. DaRocha stepped down, anyone of the voting members can fill this • Secretary position is vacant – anyone of voting members can fill this • Co-Chair needed for PIPs Committee- Chris Edmiston stepped down any nominations 	Dr. Daniel Stephens, MD	Approval Motion by Peggy Garber, Second by Bethany DaRocha

	<ul style="list-style-type: none"> TPM Subcommittee Chair- Gail Norris retired January 26 any nominations 		
5 Minutes	2025 Meeting Dates and Location <ul style="list-style-type: none"> Tuesday, March 11, 1 p.m. at Mankato Tuesday, June 10, 1 p.m. at Owatonna Tuesday, September 16, 1 p.m. at Mankato Tuesday, December 16, 1 p.m. at Owatonna 	All	Approval Motion by Peggy Garber, Second by Bethany DaRocha
10 Minutes	PI Forum Planning Discussion: Dr. Stephens will continue conversations with Dr. Kasal, Antpack, and Kim. Continue to look for participation.	Dr. Daniel Stephens, MD	Discussion
5 Minutes	STB Education Events Updates- 50 kits dispersed <ul style="list-style-type: none"> Brown County Fair August 7-11, New Ulm MN Steele County Fair August 16-21, Owatonna MN James Mangen shared they saw up to 1,000 people or more. They handed out all the STB kit supplies they had 20+ kits. Photos were share with the group. Kristen Sailer shared they saw 1,000 people and handed out 20 kits.	All	Discussion
5 minutes	STAC Update <ul style="list-style-type: none"> Dr. Klinkner/Angi Grimm/Maria Flor <ul style="list-style-type: none"> Maria Flor provided update: <ul style="list-style-type: none"> Angi Grimm position is vacant and accepting applications STAC interpretation of temp criteria Approval of Designations- congratulated SMRTAC members MCHS New Prague and St. James, and Winona Health Services Review of trauma registry data to try to see trends for injury prevention and training 	Anyone who attended	Maria Flor provided update
10 minutes	Subcommittee Chair Reports <ul style="list-style-type: none"> TPM- Vacant- no report PI – Dr. Kasal – no report EMS – Tim Malchow – no report Pediatrics – Jill Hunchis – no report Education/Outreach- Mariah Raabe Co-Chair -Peggy Sue Garber Co-Chair 	All Chairs	Informational
5 minutes	Roundtable <ul style="list-style-type: none"> SMRTF Executive Director opening update – Maria Flor stepped down due to new position with State Trauma System. Still looking for someone to fill. Jessica Schleck provided SE TZD Update: <ul style="list-style-type: none"> ATV Crash and ordinance safety information Upcoming Conference and workshops Advisory council for traffic safety Quarterly steering committee Motorcycle law going into effect has a one page fact sheet on the TZD website TZD Tuesday messaging Trial Statewide Summit in Granite Falls coming up 	All	Informational

	<ul style="list-style-type: none"> ○ There is a list of resources for education available from TZD, posted on website - Vanessa Thongvivong provided SC TZD Update: <ul style="list-style-type: none"> ○ Doing all of the things as SE TZD ○ Plus held a 10th grade driver outreach safety training - Annette Larson from TZD talked about state funding for the following: <ul style="list-style-type: none"> ○ Driver rehab funding support ○ Elderly driver support ○ Physician older driver concerns where a fact sheet will be developed and shared ○ May 7 & 19 are the regional TZD Workshops and will be posted on TZD website 		
	Adjourn		

*Items with attachments are hyperlinked blue

Notation Items

[Member List](#) [Robert's Rule](#)

Future Topics

- PI Forum, STB Training, Bike rodeo and helmets for students, ATV & Snowmobile Safety

Dates to Note

2024 SMRTAC Meeting Dates:

- 3/12/2024
- 6/11/2024
- 9/17/2024
- 12/10/2024

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Tim Peterson <i>Dispatch Agency Representative</i>	Dr. Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative Chair SMRTAC</i>
David Radtke <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Dr. Daniel Stephens, MD <i>Level I Representative Vice-Chair SMRTAC</i>	Tom Halada MSN, RN <i>Pediatric Specialist</i>

Vacant <i>Disaster Planning Specialist</i>	Angie Grimm, R.N. <i>Level IV RN Representative</i>	Dr. Matthew Tentis, DMSc, PA-C <i>Level IV Provider</i>
David Walz <i>Hospital Administrator</i>	<i>Open Secretary, SMRTAC</i>	
Administrative Staff		
Kristen Sailer <i>SMRTAC Co-Coordinator</i>	<i>Administrative Assistant</i>	
Alex Leonard <i>SMRTAC Co-Coordinator</i>		
Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Chris Kasal, MD <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>		Mariah Raabe, Co-chair <i>Education/Outreach</i>
Vacant <i>Trauma Program Manager</i>		Peggy Sue Garber, Co-chair <i>Education/Outreach</i>
Liaisons		
Maria Flor <i>MN Statewide Trauma System</i>	Vacant <i>SMRTF Executive Director</i>	Torrey Carlblom <i>SMRTF Foundation Treasurer</i>
Dr. Denise Klinkner, M.D. <i>STAC Liaison</i> <i>SMRTF President</i>		

Roll Call (need 7 for quorum)	Roll Call
Voting Items Tracker	
Chris Evanson	X
Tim Peterson	NA
Bethany Corliss daRocha MD	X
Tom Halada RN	X
Peggy Sue Garber RN	X
Stephanie Huber, R.N.	X
Dr. Matt Tentis	NA
Don Hauge	NA
Michael Juntunen	NA
Emily Sohm	X
David Radtke	NA
David Walz	NA
Daniel Stephens, M.D.	X

Attendance of Subcommittee Members			
Holly Munkel	X	Peggy Sue Garber, RN	X
Dr. Christopher Kasal, MD	NA	Jill M Hunchis RN, CNP	NA
Tim Malchow	NA	Vacant TPM Chair	
Mariah Raabe, RN	X		

Other Attendees (taken from participant listing)

Name	Attend	Name	Attend
Crystal Esquarda	X	James Mangen	X
Abbe Burns	X	Jessica Schleckc	X
Maria Pellowski	X	Vanessa Thongvivong	X
Maria Flor	X		
Kari Coates (Fiese)	X		
Rachel Duschere	X		
Todd Emanuel	X		
Annette Larson	X		