



Southern Minnesota Regional Trauma Advisory Committee

General Meeting Minutes

June 11, 2024 | 1:00 p.m. – 3:00 p.m.

Minutes

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Dr. Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Dr. Daniel Stephens, MD	
3 minutes	Current Agenda and Minutes of March 12, 2024	Dr. Daniel Stephens, MD	Approval Motion by Peggy Garber, Second by Tom Halada
5 minutes	Chairperson’s Report: <ul style="list-style-type: none"> • Fiscal Report 	Dr. Daniel Stephens, MD/ Torrey Carlblom	Approval Motion by Peggy Garber, Second by Angi Grimm
10 Minutes	<ul style="list-style-type: none"> • PI Forum Planning Discussion • Survey Monkey review https://www.surveymonkey.com/r/YN76Q6X 	Dr. Daniel Stephens, MD	Discussion by the group of the planning meeting. The survey has been posted to the website. Dr. Stephens encouraged all to fill it out.
10 Minutes	<ul style="list-style-type: none"> • SMRTAC Position renewals or nominations <ul style="list-style-type: none"> • Chair position- Dr. DaRocha stepped down, anyone of the voting members can fill this • Aero Medical rep- Kathy Berns is retiring – nomination Chris Evanson, Paramedic with Mayo Clinic • Disaster Planning Specialist open – Jacki Niss is no longer in position – nomination Emily Sohm, Mayo Clinic, Multiple/Mass Casualty Program Coordinator • Secretary position is vacant – anyone of voting members can fill this • Co-Chair needed for PIPs Committee- Chris Edmiston stepped down any nominations • TPM Subcommittee Chair- Gail Norris retired January 26 any nominations 	Dr. Daniel Stephens, MD	Approval Motion by Peggy Garber, Second by Angi Grimm
10 Minutes	Hospital Criteria Discussion with TPM’s	Mariah Raabe & Peggy Garber	Mariah provided information Dec education will be fall prevention training. Peggy Garber is on the STAC Workgroup for the

			criteria update, they just met to gather members no other updates. Maria Flor stated she has requested community education for trends in the data registry for PI. Maria stated #1 type of injury is falls. Metro is doing elderly & fall prevention training.
5 minutes	<p>STAC Update</p> <ul style="list-style-type: none"> • Dr. Klinkner/Angi Grimm/Maria Flor <ul style="list-style-type: none"> ◦ Maria Flor provided update: <ul style="list-style-type: none"> • Position filled • Col. Langer retired • Level 3/Level 4 criteria Work group 	Anyone who attended	Maria Flor provided update, CALS provided update on course more online than in person for physicians and nurses. ACLS is included at the same time. 2025 Meeting dates have been posted. New Chair Tom Paul, Vice Chair is Julie Getzmer
10 minutes	<p>Subcommittee Chair Reports</p> <ul style="list-style-type: none"> • TPM- Vacant- no report • PI – Dr. Kasal – no report • EMS – Tim Malchow – no report • Pediatrics – Jill Hunchis – no report • Education/Outreach- Mariah Raabe Co-Chair -Peggy Sue Garber Co-Chair 	All Chairs	Informational
5 minutes	<p>Roundtable</p> <ul style="list-style-type: none"> - SMRTF Executive Director opening update – Maria Flor stepped down due to new position with State Trauma System. <ul style="list-style-type: none"> ◦ Dr. Stephens needs to identify a person to appoint. For interim Terry Carlblom can continue as treasurer. 	All	Informational
	Adjourn		

*Items with attachments are hyperlinked blue

Notation Items

[Member List](#) [Robert's Rule](#)

Future Topics

- PI Forum, STB events at county fairs (Goodhue, Brown, Winona Counties were mentioned), STB Training, Bike rodeo and helmets for students, ATV & Snowmobile Safety

Dates to Note TPM 101 Course scheduled for October 11 in St. Cloud

2024 SMRTAC Meeting Dates:

- 3/12/2024
- 6/11/2024
- 9/17/2024
- 12/10/2024

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Tim Peterson <i>Dispatch Agency Representative</i>	Dr. Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative Chair SMRTAC</i>
David Radtke <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Dr. Daniel Stephens, MD <i>Level I Representative Vice-Chair SMRTAC</i>	Tom Halada MSN, RN <i>Pediatric Specialist</i>
Vacant <i>Disaster Planning Specialist</i>	Angie Grimm, R.N. <i>Level IV RN Representative</i>	Dr. Matthew Tentis, DMSc, PA-C <i>Level IV Provider</i>
David Walz <i>Hospital Administrator</i>	<i>Open Secretary, SMRTAC</i>	
Administrative Staff		
Kristen Sailer <i>SMRTAC Co-Coordinator</i>	<i>Administrative Assistant</i>	
Alex Leonard <i>SMRTAC Co-Coordinator</i>		
Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Chris Kasal, MD <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>		Mariah Raabe, Co-chair <i>Education/Outreach</i>
Vacant <i>Trauma Program Manager</i>		Peggy Sue Garber, Co-chair <i>Education/Outreach</i>
Liaisons		
Maria Flor <i>MN Statewide Trauma System</i>	Vacant <i>SMRTF Executive Director</i>	Torrey Carlblom <i>SMRTF Foundation Treasurer</i>
Dr. Denise Klinkner, M.D. <i>STAC Liaison SMRTF President</i>		

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Roll Call (need 7 for quorum) Voting Items Tracker	Roll Call
Kathleen (Kathy) Berns RN	X
Tim Peterson	NA
Bethany Corliss daRocha MD	X
Tom Halada RN	X
Peggy Sue Garber RN	X
Angi Grimm, R.N.	X
Dr. Matt Tentis	NA
Don Hauge	NA
Michael Juntunen	NA
Vacant	
David Radtke	NA
David Walz	NA
Daniel Stephens, M.D.	X

Attendance of Subcommittee Members			
Holly Munkel	X	Peggy Sue Garber, RN	X
Dr. Christopher Kasal, MD	NA	Jill M Hunchis RN, CNP	NA
Tim Malchow	NA	Vacant	
Mariah Raabe, RN	X		

Other Attendees (taken from participant listing)			
Name	Attend	Name	Attend
Rachel Duchshein	X	Maria Pellowski	X
Kari Roemer	X	Melissa Beaver	X
Maria Flor	X	Stephanie Huber	X
Mark Griffith	X	Cindy Sheeley	
Kari Giese	X	Torrey Carblom	X
Kim Johns	X	Todd Emanuel	X
Brianna	X	Emily Sohm	X
Chris Evanson	X		