



Southern Minnesota Regional Trauma Advisory Committee

General Meeting Minutes

March 12, 2024 | 1:00 p.m. – 3:00 p.m.

Minutes

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Dr. Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Dr. Daniel Stephens, MD	
3 minutes	Current Agenda and Minutes of December 12, 2023	Dr. Daniel Stephens, MD	Approval Motion by Peggy Garber, Second by Kathy Berns
5 minutes	Chairperson's Report: <ul style="list-style-type: none"> • Fiscal Report 	Dr. Daniel Stephens, MD/ Torrey Carlblom	Approval Motion by Peggy Garber, Second by Kathy Berns
10 Minutes	SMRTAC Funding Request (New Flex Grant Year) <ul style="list-style-type: none"> • Farm Fest 2024 Booth – Approval of \$14 per bag for give away at booth, 120 kits total \$1,680 • RTTDC Course support May 21 course in Lake City– Approval \$50 per student x 12 = \$600 • RTTDC Course October in Wabasha and December in Osseo WI 	Dr. Daniel Stephens, MD	Approval Motion by Peggy Garber, Second by Angi Grimm
10 Minutes	<ul style="list-style-type: none"> • SMRTAC Position renewals or nominations <ul style="list-style-type: none"> • Disaster Planning Specialist open- Jacki Niss is no longer in position. Dr. Stephens will reach out to Emily M in Rochester • Secretary position is still vacant – anyone of voting members can fill. Group had ideas to try to offer an incentive for position? Or see if EMS Students might be interested. • Co-Chair needed for PIPs Committee- Chris Edmiston stepped down no nominations <ul style="list-style-type: none"> • Solicit for interest • Submit cases that are educational • Mariah asked if SMRTAC members can attend local EMS meetings. Dr. Stephens said yes as they have time. • TPM Subcommittee Chair- Gail Norris retired Jan 26 no nominations <ul style="list-style-type: none"> • Kari Giese introduced herself as Gail's replacement but unable to take on Chair role right now. 	Dr. Daniel Stephens, MD	
5 minutes	STAC Update <ul style="list-style-type: none"> • Dr. Klinkner/Angi Grimm/Maria Flor <ul style="list-style-type: none"> ○ Maria Flor provided update: <ul style="list-style-type: none"> • Position openings • Col. Langer retiring 	Anyone who attended	Informational

	<ul style="list-style-type: none"> • EMSRB Medical Director leaving • Adopted change to Level III/IV hospital criteria will be gathering volunteers for subcommittee talk to Maria if interested. • Educational coffee with coordinators, and Trauma 101 under revision 		
10 minutes	<p style="text-align: center;">Subcommittee Chair Reports</p> <ul style="list-style-type: none"> • TPM- Vacant- no report • PI – Dr. Kasal – no report • EMS – Tim Malchow – no report • Pediatrics – Jill Hunchis – no report • Education/Outreach- Mariah Raabe Co-Chair -Peggy Sue Garber Co-Chair 	All Chairs	Informational
5 minutes	<p>Roundtable</p> <ul style="list-style-type: none"> - SMRTF Executive Director opening update – Maria Flor stepped down due to new position with State Trauma System. <ul style="list-style-type: none"> o Dr. Stephens needs to identify a person to appoint. For interim Terry Carlblom can continue as treasurer. - Group discussion on PI Forum, Gwen and Peggy stated they would like to see this brought forward again. Will organize a planning meeting to discuss. - Possible education topic- ultrasound training- Peggy is working on - Maria stated there are 2 more pediatric trauma kits available and to contact her - Gwen stated sign up for trauma e-newsletter at https://www.mayoclinic.org/medical-professionals/trauma and enter email to subscribe 	All	Informational
	Adjourn		

*Items with attachments are hyperlinked blue

Notation Items

[Member List](#) [Robert's Rule](#)

Future Topics

- PI Forum, STB events at county fairs (Goodhue, Brown, Winona Counties were mentioned), STB Training, Bike rodeo and helmets for students, ATV & Snowmobile Safety

Dates to Note

2024 SMRTAC Meeting Dates:

- 3/12/2024
- 6/11/2024
- 9/17/2024
- 12/10/2024

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Tim Peterson <i>Dispatch Agency Representative</i>	Dr. Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative Chair SMRTAC</i>
David Radtke <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Dr. Daniel Stephens, MD <i>Level I Representative Vice-Chair SMRTAC</i>	Tom Halada MSN, RN <i>Pediatric Specialist</i>
Vacant <i>Disaster Planning Specialist</i>	Angie Grimm, R.N. <i>Level IV RN Representative</i>	Dr. Matthew Tentis, DMSc, PA-C <i>Level IV Provider</i>
David Walz <i>Hospital Administrator</i>	<i>Open Secretary, SMRTAC</i>	
Administrative Staff		
Kristen Sailer <i>SMRTAC Co-Coordinator</i>	<i>Administrative Assistant</i>	
Alex Leonard <i>SMRTAC Co-Coordinator</i>		
Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Chris Kasal, MD <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>		Mariah Raabe, Co-chair <i>Education/Outreach</i>
Vacant <i>Trauma Program Manager</i>		Peggy Sue Garber, Co-chair <i>Education/Outreach</i>
Liaisons		
Maria Flor <i>MN Statewide Trauma System</i>	Vacant <i>SMRTF Executive Director</i>	Torrey Carlblom <i>SMRTF Foundation Treasurer</i>
Dr. Denise Klinkner, M.D. <i>STAC Liaison SMRTF President</i>		

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Roll Call (need 7 for quorum) Voting Items Tracker	Roll Call
Kathleen (Kathy) Berns RN	X
Tim Peterson	NA
Bethany Corliss daRocha MD	NA
Tom Halada RN	X
Peggy Sue Garber RN	X
Angi Grimm, R.N.	X
Dr. Matt Tentis	X
Don Hauge	NA
Michael Juntunen	NA
Vacant	
David Radtke	NA
David Walz	NA
Daniel Stephens, M.D.	X

Attendance of Subcommittee Members			
Holly Munkel	X	Peggy Sue Garber, RN	X
Dr. Christopher Kasal, MD	NA	Jill M Hunchis RN, CNP	NA
Tim Malchow	NA	Vacant	
Mariah Raabe, RN	X		

Other Attendees (taken from participant listing)			
Name	Attend	Name	Attend
James Mangen	X	Todd Emanuel	X
Abby Evers	X	Maria Pellowski	X
Melissa Mude	X	Melissa Beaver	X
Maria Flor	X	Stephanie Huber	X
Barry Rokusek	X	Taylor Burke	X
Kari Giese	X	Kim Johns	X
Haley Ausetth	X	Torrey Carlblom	X
Jamie Welke	X		