



Southern Minnesota Regional Trauma Advisory Committee

Minutes General Meeting December 14, 2021 | 1:00 p.m. – 3:00 p.m.

AGENDA

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Dr. Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Dr. Daniel Stephens, MD	Quorum met
3 minutes	Current Agenda and Minutes of October 12, 2021	Dr. Daniel Stephens, MD	Approved, no new suggestions.
5 minutes	Consent Agenda: <ul style="list-style-type: none"> • Subcommittee Minutes <ul style="list-style-type: none"> ○ No meetings since last SMRTAC General meeting 	Dr. Daniel Stephens, MD/Maria Flor/Torrey Carlblom	
5 minutes	Chairperson's Report: <ul style="list-style-type: none"> • Fiscal Report 	Dr. Daniel Stephens, MD	No questions, Jill Motioned, Kathy 2 nd .
5 Minutes	SMRTAC Funding <ul style="list-style-type: none"> • Review STB Scholarships approved for funding (\$150 each): <ul style="list-style-type: none"> ○ St. Charles EMS ○ Spring Grove EMS 	Dr. Daniel Stephens, MD	STB Scholarships the voting members approved 10 applications for this fiscal year (these are the first two). Already approved.
5 Minutes	SMRTAC Voting Member Nominations: <ul style="list-style-type: none"> • Level 1 Trauma Center Rep Dr. Daniel Stephens would like to renew • Level IV Provider Rep Dr. Elizabeth Fogelson would like to renew 	Dr. Daniel Stephens, MD	Still open positions. No new suggestions for open roles. New members were

	<ul style="list-style-type: none"> • EMS Rep nominee David Radtke River's Edge Ambulance • Hospital Administrator nominee Jake Redden, Madelia Health • Level IV Trauma Center RN nominee Angi Grimm, Red Wing Mayo Clinic Health System SE • Disaster Preparedness Representative nominee Jacki Niss, Mayo Clinic Health System SW • Education/Outreach Rep open remains open • Secretary role selection • Vice Chair role selection • Education/Outreach Chair selection 		introduced, all positions being renewed were approved.
2 Minutes	SMRTF Vice President position – Dr. Bethany DaRocha	Maria Flor	Bi-laws state the foundation will vote on.
5 Minutes	<u>2021-2022 Flex Grant Approval</u>	Dr. Daniel Stephens, MD	Already approved and in action.
2 Minutes	<p>SMRTAC Proposed General Meeting schedule for 2022:</p> <ul style="list-style-type: none"> • March 8 • June 14 • September 20 • December 13 <p>Information STAC Meetings for 2022:</p> <ul style="list-style-type: none"> • March 1 • June 7 • September 13 • December 6 	Dr. Daniel Stephens, MD	motioned, seconded, Majority voting approved
5 minutes	<p>STAC Update</p> <ul style="list-style-type: none"> • Dr. Klinkner or Chris Ballard 	Dr. Denise Klinkner, MD	Wanting to pursue a replacement for Marty. Ambulance services will no longer be diverting patients to other hospitals.
10 minutes	<p>Subcommittee Chair Reports</p> <ul style="list-style-type: none"> • TPM- Gail Norris • PI – Chris Edmiston & Dr. Kasal • EMS – Tim Malchow • Pediatrics – Jill Hunchis 	All Chairs	Subcommittee Chair Reports or updates: Gail Norris is on PTO

	<ul style="list-style-type: none"> • Education/Outreach- Chair position open 		<p>Chris Edmiston- no meeting since the last. Marty announced his plans to retire- full retirement in June. Level 3's -regarding designation criteria- will have to participate in RTAC starting Jan.</p> <p>EMS-</p> <p>Pediatrics-</p>
10 minutes	Roundtable	All	New nominees were introduced.
	Adjourn		

*Items with attachments are hyperlinked blue

Notation Items

[Member List](#) [Robert's Rule](#)

Future Topics

Dates to Note

- **2021 SMRTAC Dates**
VIRTUAL ONLY DUE TO COVID-19

- ~~2/9/2021~~
- ~~5/11/2021~~
- ~~10/12/2021~~
- ~~12/14/2021~~

- **2021 STAC Meetings**

- ~~3/2/2021~~
- ~~6/8/2021~~
- ~~9/14/2021~~
- ~~12/7/2021~~

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Jill Bondhus <i>Dispatch Agency Representative</i>	Dr. Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative</i>
Adam Grant <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Dr. Daniel Stephens, MD <i>Level I Representative Chair, SMRTAC</i>	Terri Elsbernd, MS RN <i>Pediatric Specialist</i>
Jacki Niss <i>Disaster Preparedness Rep</i>	Angi Grimm <i>Level IV RN Representative</i>	Dr. Elizabeth Fogelson, MD <i>Level IV Provider</i>
Jake Redden <i>Hospital Administrator</i>	Open <i>Secretary, SMRTAC</i>	Open <i>Vice-Chair SMRTAC</i>
Administrative Staff		
Kristen Sailer <i>SMRTAC Co-Coordinator</i>	Brenda <i>Administrative Assistant</i>	
Rick Wulfekuhle <i>SMRTAC Co-Coordinator</i>	Alex Leonard <i>SMRTAC Co-Coordinator</i>	

Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Chris Edmiston <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>	Chris Kasal, MD <i>PI Co-Chair</i>	OPEN <i>Education/Outreach</i>
Gail Norris, RN <i>Trauma Program Managers</i>		
Liaisons		
Chris Ballard <i>MN Statewide Trauma System</i>	Maria Flor <i>SMRTF Foundation Executive Dir.</i>	Torrey Carlblom <i>SMRTF Foundation Treasurer</i>
Dr. Denise Klinkner, M.D. <i>STAC Liaison</i>		

Attendance of Voting Members													
Roll Call (need 7 for quorum) Voting Item	Roll Call	STB App 1	STB App 2	Trauma I Rep	Level IV Provider Rep	EMS Rep	Hospital Administrator Rep	IV RN Rep	Disaster Preparedness Rep	Education/Outreach Subcommittee Chair	SMRTF Vice President	Flex Grant	2022 Mtg Dates
Kathleen (Kathy) Berns RN	X	Already approved	Already approved	A	A	A	A	A	A			Na	2
Jill Bondhus	X			A	A	A	A	A	A			Na	A
Bethany Corliss daRocha MD	X			A	A	A	A	A	A			Na	A
Terri Elsbernd, MS RN	X			A	A	A	A	A	A			Na	1
Peggy Sue Garber RN	X			A	A	A	A	A	A			Na	A
Adam Grant	X			2	A	A	A	A	A			Na	A
Elizabeth Fogelson, .M.D.	X			1	A	A	A	A	A			Na	A
Don Hauge	Na	-	-	-	-	-	-	-	-	-	-	Na	-
Michael Juntunen	X	-	-	A	A	A	A	A	A	-	-	na	A
Daniel Stephens, M.D.	X			A	A	A	A	A	A			na	A
Vacant Hospital Administrator	-	-	-	-	-	-	-	-	-	-	-	-	-
Vacant Disaster Prep Rep	-	-	-	-	-	-	-	-	-	-	-	-	-
Vacant Level IV Hospital Rep	-	-	-	-	-	-	-	-	-	-	-	-	-

X= attending; NA = not attending

Attendance of Subcommittee Members

Name	Attend	Name	Attend
Holly Munkel	x	Gail L. Norris RN	Na
Chris Edmiston	X	Christopher Kasal, MD	X
Tim Malchow	na	Jill M Hunchis RN, CNP	na

X= attending; NA = not attending

Other Attendees(taken from participant listing)

Name	Attend	Name	Attend
Melissa	X	Maria Flor	x
Mark Griffith	X		
Torrey Carlblom	X		
Angi Grimm	X		
Maria Pellowski	X		
Todd Emanuel	X		
Dr. Klinker	X		

X= attending; NA = not attending