



Southern Minnesota Regional Trauma Advisory Committee

General Meeting

December 13, 2018 | 1:00 p.m. – 3:00 p.m.

**MnDOT Headquarters, 1010 21st Avenue NW,
Owatonna, Minnesota**

Meeting web cast on www.smrtac.org | Conference call: 1-866-365-4406,
access: **16194349#**

WebEx: [Participant: Join Meeting](#)

AGENDA

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Denise Klinkner, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Denise Klinkner, MD	
5 minutes	Current Agenda and Minutes of October 11, 2018	Denise Klinkner, MD	Approval Motioned by Angela Schrader Seconded: Kathy Berns
5 minutes	Consent Agenda: <ul style="list-style-type: none"> • Subcommittee Minutes <ul style="list-style-type: none"> ○ Educational Outreach ○ Trauma Program Managers ○ EMS – (None) ○ Pediatric – (None) ○ Data Registry – (None) ○ Injury Prevention – (None) ○ Performance Improvement – (None) 	Denise Klinkner, MD	Approval Motion to approve: Peggy Sue Garber Seconded: Laurie Mc Levis

10 minutes	<ul style="list-style-type: none"> Resignation of Meghan Lamp, RN from her role as Subcommittee Chair for Education/Outreach – Motion and Vote on Jessica Pastick, RN as new Subcommittee Chair Voting Members Terms up for renewal Emergency Preparedness- Vickie Kneidt reassigned Hospital administrator- Need someone to fulfill EMS- Karla has resigned due to position change. Need someone to fulfill position Vote on open positions will be at next meeting. 	Denise Klinkner, MD	Nomination / Voting Motioned by: Denise Klinkner Seconded: Jill Bondhus
10 minutes	<ul style="list-style-type: none"> SBAR – SMRTAC Virtual Meeting Solution Due to recent challenges with ZOOM there is a need for SMRTAC to get their own account. The cost will be approximately 240 yearly. There will be a link to ZOOM on the SMRTAC page for those to use that cannot attend the meeting or educational sessions in person. 	Byron Callies	Approval
10 minutes	<ul style="list-style-type: none"> SMRTAC Coordinator Support Role The coordinator role will support SMRTAC and the south east disaster coalition. This role will be accountable to the SMRTAC advisory committee. This will be a contracted position outside of Mayo Clinic. Please refer to the guideline and resume regarding this position. The target is to have a person in place January 2019. There is more work to be done for this to happen. More to come... When the coordinator role begins Gwen and Byron will be stepping out of their current roles. <ul style="list-style-type: none"> Guideline Resume 	Byron Callies	Endorsement
20 minutes	<p>Chairperson’s Report:</p> <ul style="list-style-type: none"> Fiscal Report State grant paperwork was sent in. have not received it yet but we can start spending the exact amount is not known. COT Funding Have decided to provide funding for training kits for stop the bleed. Will continue to support RTTDC 	Denise Klinkner, MD	Informational

	<p>classes SMRTAC will be supporting at least one RTTDC.</p> <ul style="list-style-type: none"> 10 Year Anniversary – Special Event? What should be done to celebrate during upcoming summer can we combine with 5k? would be a great idea. Need to take time to celebrate us where we are not doing the work but to celebrate us. <p>PI forum: Tentatively planned on April 16 for a TOPIC course sponsored by Mayo trauma center. Cost is 350 per individual. SMRTAC would like to support persons to go financially. Location has been saved in the Owatonna area. If anyone has conflicts with this date let Denise, Terri or Carole know.</p>		
10 minutes	<p style="text-align: center;">STAC Update</p> <p>There are six open positions. Need people to apply.</p> <p>Level IV criteria was officially approved not sure if on website as of yet. Most controversial is what patients are allowed to be admit to a level IV facility.</p> <p>EMS regulatory board update: Discussion was had regarding the closet helicopter is not always getting called to the scene. Dr.Hick Emergency Medicine representative on STAC will be working with group to review this. Re-designations: Mayo Clinic Rochester peds and adult, MCHS-Mankato.</p>	Carol Immermann, RN	Informational
10 minutes	<p style="text-align: center;">2019 SMRTAC Format Changes</p> <p>Meetings will be held quarterly at the new location the Owatonna</p> <ul style="list-style-type: none"> Lunches provided by Mayo Clinic Trauma Center 	Byron Callies	Informational
10 minutes	<p style="text-align: center;"><u>SBAR</u> Trample Trauma 2019</p> <p>Refer to the SBAR. Discussion on whether or not to have the event. If not what would be other fund raising opportunities. Look at a membership fee to be part of SMRTAC this would be a solid revenue stream. Need to look at foundation bylaws regarding fee structure. Have the support person look into grants.</p>	Gwen Meyer	Informational / Discussion

5 minutes	<p style="text-align: center;">Use of Driving Simulator</p> <p>Have been many request to use the simulator. Consideration of charging for use of the simulator if it is outside of the SMRTAC region. One request was in Iowa. General Mills requested use of simulator at a safety event. Should we consider charging for our time if we accompany the simulator to the event?</p>	Peggy Sue Garber	Informational / Discussion
10 minutes	<p style="text-align: center;">Subcommittee Chair Reports</p> <p><u>EMS</u>- Today's meeting was on ZOOM should be available by end of December. <u>PI</u>- Dr.Kassel should be able to attend more meetings with new dates and times. <u>Peds</u>- need more members for the committee. Let Jill know if you are interested Trauma Program Managers- please encourage <u>TPM/C</u> to participate. There will be SMART goals for the group with expectation of attending 50% of the meetings. Promote stop the bleed by doing one class per month. <u>Education outreach</u>- has decided on four education sessions to be held prior to SMRTAC general meeting February Peds airway May- burns with Regions August- chest tube management and drainage systems, cricothyrotomy needle decompression November- Trauma team response/dynamics</p>	All Chairs	Informational
10 minutes	<p style="text-align: center;">Roundtable</p> <p>Teri Elsbernd is the president elect for the Pediatric Trauma Society</p>	All	
	<p style="text-align: center;">Adjourn</p>		

*Items with attachments are hyperlinked blue