



**Southern Minnesota Regional
Trauma Advisory Committee (SMRTAC) Meeting**

December 14, 2017

1:00pm – 3:00pm

MN DOT Office
Owatonna, MN

Minutes

SMRTAC Voting Members Present:

V	Bondhus, Jill	E	Hauge, Don	E	Neidt, Vicki
V	Corliss da Rocha, Bethany	E	Juntunen, Mike	E	Schrader, Angela
V	Drucker, Paul	V	Klinkner, Denise	V	Walker, Laura
V	Emanuel, Todd	E	Mc Levis, Laurie	P	Williams, Pam
V	Eppler, Karla	E	Morris, Robert		

V - Present E – Excused W –Web P - Phone

SMRTAC Staff:
Sherrie Lejcher-V
Gwen Meyer- V

STAC/MDH Staff:
Carol Immermann – P

Regional Attendees (as signed in):

Maria Flor
Bryon Callies
Gail Norris
Andrew Hebdon
Chris Wells
Jessica Whipps
Cheryl Arnold

Kathy Berns
Meghan Lamp
Sandy Bushey
Alisha Schmidt-P
Brook Warm-P
Kim Lombard-P
Anu Luke-P

Call to Order, Welcome & Chair Update

Denise Klinkner

Meeting called to order at 1:05pm.

Members present at the meeting and on the phone conference introduced themselves and identified their favorite winter food.

Dr. Klinkner provided an update regarding the Burn Surge plan. Please send comments or questions to Vicki Neidt.

Burn surge drill occurred with HCMC and Regions. Several opportunities for improvement identified across the system. These opportunities will be incorporated into the plan and preparation for the next STAC meeting in March.

Dr. Klinkner also provided a brief update on the Pediatric Surge plan as well. This continues to develop and will be presented more fully in the future.

Approve today's agenda & 10/12/17 meeting minutes ACTION ITEM

A motion to approve the agenda for today's meeting agenda and the meeting minutes of the August 17, 2017 meeting was entered by Todd Emanuel and a second by Karla Eppler. No discussion. The agenda and minutes were approved by unanimous consent.

Trample Trauma 5K

**Gwen Meyer
Sherrie Lejcher**

Dr. Klinkner and Gwen Meyer reviewed the plan subsequent to the May 2017 Trample Trauma 5K event. One of the key actions from the funds generated by the event include 11 Bleeding Control (B-Con) training buckets. These will be distributed to SMRTAC hospitals. 11 additional buckets will be developed and distributed next year to the balance of SMRTAC hospitals with remaining funds.

The flyer has been completed and ready for distribution for the 2018 Trample Trauma event. The location has not been firmed yet but will be in early January.

2018 Trample Trauma needs sponsors. Please contact business partners in our communities to consider sponsoring the event.

Financial Report

Maria Flor

Maria Flor provided an update on the current state of SMRTAC and SMRTF finances. The current balance in the SMRTF account is just over \$41,000.

Maria reviewed expenses incurred this year and those yet to be paid. Incurred expenses include a Hospital RTTDC course, Trample Trauma event, PI Forum in April, Pre-Meeting education for Geriatric trauma and Pregnancy in trauma) and finally some promotional items including SMRTAC business cards and note pads.

Maria reviewed the newly created SMRTAC reimbursement request form. If you incur expenses related to SMRTAC activities – complete this form and submit to Maria. The form is available on the SMRTAC website.

2018 Open Nominations

Denise Klinkner

SMRTAC members completed voting for the following positions whose terms expire this month:

- Medical Director or Designee of a Level III or IV Trauma Center - Dr. Bethany Corliss da Rocha has been nominated for a term ending in 2020. No other nominees. Motion by Paul Drucker and second by Karla Eppler. No discussion and approved by unanimous consent.
- Physician or designee of a Level IV Trauma Center - Dr. Walker is open to continue in this role for term through 2020. No other nominees. Motion by Karla Eppler, second by Todd Emanuel. No discussion and approved by unanimous consent.
- Regional Emergency Medical Services Director - Don Hauge is open to continue in this role for term through 2020. No other nominees. Paul Drucker motion, Bethany Corliss da Rocha seconded the motion. No discussion and approved by unanimous consent.

- Representative of an Aero-Medical Provider. Kathy Berns has been nominated for a term through 2020. No other nominees. Motion by Todd Emanuel, second Karla Eppler. No discussion and approved by unanimous consent.
- Trauma Injury Prevention Specialist - Peggy Sue Garber has been nominated for term through 2020. No other nominees. Motion by Paul Drucker, second by Todd Emanuel. No discussion and approved by unanimous consent.
- Public Health or Disaster Preparedness Specialist - Vickie is open to continue through 2019. No other nominees. Todd Emanuel entered a motion, Karla Eppler seconded this motion. There was no discussion and the nomination was approved by unanimous consent.
- Public Safety or Emergency Medical Services Dispatcher. Jill Bondhus, term ending 2020. Jill is willing to continue in the role. No other nominees. A motion was entered by Todd Emanuel, a second by Laura Walker. No discussion and approved by unanimous consent..
- Data Specialist Michael Juntunen, term ending 2020. Michael Juntunen has agreed to continue in this role. No other nominees. Motion by Paul Drucker and second by Jill Bondhus. No discussion and approved by unanimous consent..

2018 SMRTAC Booth Requests

Gwen Meyer reviewed a request to SMRTAC members to staff the booths at the following 2018 conferences:

SC Emergency Management Conference – May 2, 2018. South Central College in Mankato, MN

Zumbro Valley ENA – March 6, 2018 - Rochester International Event Center
March 6, 2018

SW EMS - unknown date/location but will obtain more information.

SE EMS
March 16 and 17

Please contact Gwen if you can help.

PMG Updates

ACTION ITEM

Pediatric and Adult IO (Pediatric Subcommittee)

Laurie McLevis is not available today to present this update therefore Dr. Klinkner provided an overview the edits to the PMG. There was lengthy discussion regarding the level of detail included on the PMG. In the end, pertinent edits were captured and will be entered into the draft. All agreed the PMG draft should return to the next meeting for review and likely approval.

Initial Management of Major Trauma Patient Level IV Trauma Center (Gail Norris)

Gail Norris reviewed the edited draft of the PMG. She acknowledged the edits which are captured in red (draft distributed at the meeting). Gail also provided an explanation for some of the more significant edits. SMRTAC members present discussed several other observations regarding the content.

The comments and suggestions will be incorporated into the draft and then returned to the next SMRTAC meeting for review/approval. Many thanks to Gail for coordinating this effort.

SEMN Disaster Health Coalition Update

Byron Callies

Mr. Callies presented an overview of what, why and how the SEMN Disaster Health Coalition works. Currently the group is completing a strategic analysis of current state of the Coalition to help move the group forward to meet future goals.

The Coalition has a website at: <http://www.semndhc.org>

Roundtable

- Dates to Note:
2018 STAC Meeting Dates: **March 13, June 5, Sept 11, Dec 4**
2018 SMRTAC Meeting Dates: **Feb 15, April 19, June 21, Aug 16, Oct 11, Dec 13**

A Motion to adjourn entered by Todd Emanuel, second by Karla Eppler. No discussion unanimously approved. Meeting adjourned at 3:00pm.

Submitted by:

Paul Drucker, RN
For Angela Schrader - SMRTAC Secretary