

**Southern Minnesota Regional
Trauma Advisory Committee (SMRTAC) Meeting
December 8, 2016
1:00pm – 3:00pm**

**MN DOT Office
Owatonna, MN**

Minutes

SMRTAC Voting Members Present:

V	Bondhus, Jill		Hauge, Don		Walker, Laura
V	Angela Schrader	V	Eppler, Karla	V	Williams, Pam
V	Drucker, Paul		Morris, Robert	V	Juntunen, Mike
V	Elsbernd, Terri	V	Klinkner, Denise	V	Chestnut, Janet
V	Emanuel, Todd		Weller, Eric		

V - Present E – Excused W –Web P - Phone

SMRTAC Staff:
Sherrie Lejcher

STAC/MDH Staff:
Carol Immermann

Regional Attendees (as signed in):

Maria Flor	Naomi Weiss (P)	Kim Lombard
Nicole Aune	Peggy Sue Garber	Dan Hankins
Brian Kim	Gail Norris	Brian Edwards
Bethany Corliss da Rocha	Sandy Bushey	Meghan Lamp
Kathy Berns	Gwen Meyer	Laurie McLevis
Jen McLaughlin (P)	Brian Quinn (P)	Mark Griffith (P)
Dave Kohs (W)	Robben Crabtree (W)	

Call to Order, Welcome & Chair Update

Denise Klinkner

Approve today's agenda & 10/13/16 meeting minutes ACTION ITEM

A Motion to approve the agenda for today's meeting and the meeting minutes of the October 13, 2016 meeting. Todd Emanuel entered a motion and was second by Terri Elsbernd. No discussion ensued and the agenda and minutes were unanimously approved.

2017 SMRTAC General Meetings & Education

Denise Klinkner

Dr. Klinkner reviewed the plan for 2017 meetings. Education topics have been identified for three of the six annual meetings.

There are three other events planned for the year. A Performance Improvement forum will occur on April 27th at Treasure Island Resort in Welch, MN. In May, a 5k run/walk/roll is planned and the third Farm Fest will occur in August.

SMRTAC Voting Member Elections

Denise Klinkner

Three positions are up for election at this time. Additionally, the level III/IV medical director will open soon due to the job change. The scheduled elections, per the by-law cycle are the aeromedical position, the pediatric specialist and the disaster/emergency planning seat.

There are additional positions open on sub-committees as well as the SMRTAC Secretary position and the SMRTAC Coordinator position.

The Coordinator position will be discussed at the February meeting.

The Pediatric Specialist position has been filled by Terri Elsbernd since SMRTAC's inception. Terri is nominating Laurie McLevis to replace her to this role. There are no other names nominated. With general consent, Laurie McLevis was acknowledged to replace Terri Elsbernd.

The Aeromedical position will remain with Paul Drucker through the next term.

Trauma Medical Director position is being vacated by Janet Chestnut due to a job change. Bethany Corliss da Rocha was nominated by Dr. Klinkner to replace Dr. Chestnut. Dr. Corliss da Rocha agrees to fill this position.

Disaster Planning Specialist is now occupied by Eric Weller. Vicki Neidt has been nominated to replace Eric.

There are several Subcommittee chair positions currently open:

- Performance Improvement co-chair position is open – there are several interested in this position including Terri Elsbernd and Brian Kim. Discussed risk/benefit of both candidates,
- Outreach chair is open – there was discussion at a recent meeting to possibly separate the outreach education committee into two separate committees. There was discussion regarding creating co-chair positions then leave the outreach/education subcommittee
- Emergency Preparedness currently occupied by Vicki Neidt but if she becomes the SMRTAC voting member representing Disaster Planning, then the chair position will be open

All positions will be settled at the February meeting.

Financial Report

John Osborn

John Osborn is not present for an update today and no information is available to present at this time.

State Grant application was submitted to MDH/Trauma. Feedback was provided back to SMRTAC regarding content, SMRTAC will respond to loop close on the application soon.

B-Con Update

Meghan Lamp

Meghan Lamp provided an update on B-Con education. In 2016, 355 people have been trained. In 2015, 85 people were trained. B-Con education requests can be submitted through the SMRTAC website via a new email address: stopthebleed@smrtac.org

Meghan Lamp reviewed the B-Con education events in 2016 including the locations and number of participants. She also reviewed forthcoming training events in the SMRTAC region in early 2017.

Todd Emanuel will be presenting at the December 13th STAC meeting regarding the B-Con education provided in the Stewartville School District (65 total trained with more to come in 2017 including all teachers and coaches).

Burn Update

Carol Immermann

Carol Immermann provided an overview of the Minnesota Burn Surge Plan (available on the MDH website [MDH - Minnesota Burn Surge](#))

Burn Surge education has been provided at 13 of the 15 South Central EMS Region Hospitals. Education continues across the state with a plan to conclude by June, 2017.

May – Trauma Awareness 5K

Denise Klinkner

Dr. Klinkner reviewed plans to develop a 5k walk/run/roll this coming May during trauma awareness month.

Kim Lombard sought information from the Arizona Trauma Association who started a 5k run/walk event in 2015; this information was reviewed with SMRTAC today.

Tentative plan in 2017 is to host one 5k event with possibility of expanding to a second location in 2018. There are thoughts of including other events such as driving simulator, car seat checks, bike helmets, EMS/Fire/LEC vehicles, auto dealerships, etc.

SMRTAC has seed money available to initiate the event. Volunteers are needed to get this going – contact Sherrie Lejcher or Denise Klinkner if interested in helping co-chair

Practice Management Guideline (PMG) Updates

ACTION ITEM

-Autolaunch Criteria - Jill Bondhus – presented a review of the draft Autolaunch PMG. Jill reviewed the goal of the PMG is from the perspective of the dispatch county Primary Service Answering Point (PSAP); it is not intended to be from the field perspective. Jill asked if the PMG should have a section for dispatch and a section for field management. This was discussed by members present at the meeting. In the end, several suggested edits were collected by Jill Bondhus and the re-drafted document will be presented again at the February meeting.

-Initial Management of Major Trauma Patient Level IV - Gail Norris reviewed updates and edits to this PMG.

-Trauma Team Activation (TTA) Criteria, StO2 – remove 'red 8' item for TTA related to StO2 because it is not used in practice any longer due to equipment constraints.

Subcommittee Reports – No updates due to time

EMS

Education/Outreach

Pediatrics

Trauma Program Managers

Injury Prevention

State Data Workgroup

Performance Improvement

Roundtable

- 2016 STAC Meeting Date: December 13
- 2017 SMRTAC Meeting Dates: Feb 16, Apr 20, Jun 15, Aug 17, Oct 12, Dec 14
- 2017 STAC Meeting Dates: March 14, June 6, Sept 12, Dec 5

A Motion to adjourn entered by Todd Emanuel, second by Mike Juntunen. No discussion, unanimously approved. Meeting adjourned at 3:00pm.

Submitted by:

Paul Drucker, RN
SMRTAC Secretary