



Southern Minnesota Regional Trauma Advisory Committee

General Meeting
November 10, 2020 | 1:00 p.m. – 3:00 p.m.

Meeting web cast access on www.smrtac.org | [JOIN ZOOM](#)

Meeting ID: 86505723283

Passcode Required: 645685

AGENDA

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Daniel Stephens, MD	
3 minutes	Current Agenda and Minutes of August 4, 2020	Daniel Stephens, MD	Motioned Vicki Neidt Seconded Peggy Sue Garber
5 minutes	Consent Agenda: <ul style="list-style-type: none"> • Subcommittee Minutes <ul style="list-style-type: none"> ○ Trauma Program Managers 	Daniel Stephens, MD	Motioned Vicki Neidt Seconded Peggy Sue Garber
5 minutes	Chairperson's Report: <ul style="list-style-type: none"> • Fiscal Report 	Daniel Stephens, MD	Motioned Vicki Neidt Seconded Peggy Sue Garber Dr. Stephens would like to follow-up to see about interest bearing account.
5 Minutes	2020-2021 State Flex Grant Approval	Daniel Stephens, MD	Information was provided, the SMRTAC grant for 2020 to 2021 was approved. However travel costs for trip to San Antonio or similar was not eligible. Have to use other funds.
5 Minutes	NEW Injury Prevention Resource Alcohol Impairment Goggles and Mats	Maria Flor	Information was provided about the new tools purchased. Brochure to finish and get posted to website similar to the request process for the driving simulator. One set

			to SE, Don Hauge volunteered to take and one set to SW which Peggy Sue Garber said she could take. Kristen will work to get information finalized and Maria will add to the reference book with SMRTAC Sticker and markings and how to clean and take care of items.
10 Minutes	SMRTAC By-laws Review	Daniel Stephens, MD/ Kristen Sailer	Review/ Approval Kristen presented By-laws for review. It has been several years since they have been reviewed. A few changes need to be made. Dr. Klinkner said they should go to the executive members for any changes and brought forward for approval. Kristen will send out and put on next meeting's agenda.
2 Minutes	SMRTAC Member Position Term Renewals: 2019 <ul style="list-style-type: none"> Pediatric Specialist Rep – Terri Elsbernd, RN 	Daniel Stephens, MD	Approval Terri Elsbernd volunteered for the position as long as there were no issues with her being in the position previously for term limits. No issues were brought forward. Motioned Peggy Sue Garber Seconded Kathy Berns Voting approved
10 Minutes	SMRTAC Member Position Term Renewals: 2020 <ul style="list-style-type: none"> Injury Prevention – Peggy Sue Garber, RN Level IV MD – Elizabeth Fogelson, MD EMS Regional Director – Don Hauge Trauma Medical Director – Bethany DaRocha, MD Dispatcher - Jill Bondhus Informatics Specialist – Mike Juntunen <p>Other positions:</p>	Daniel Stephens, MD	Approval Each person accepted nominations, voting approved each person. Still looking for open Chair positions. Kristen will try to find a new secretary. Maria

	<ul style="list-style-type: none"> • Education/Outreach Rep open remains open • Injury Prevention Rep open • Secretary role – currently Angela Schrader, RN 		<p>Flor commented that the injury prevention rep has been open since Peggy Sue Garber stepped into the Injury Prevention voting role because people cannot be in more than one position.</p>
5 Minutes	<p>Funding for 2021 RTTDC training – no classes scheduled yet due to COVID-19 Funding request for 2020-2021 ONLINE TOPIC Courses training through the Society of Trauma Nurses Registration fee is \$350 - requesting full funding for each participant up to 4 (approx. \$1400)</p>	Daniel Stephens, MD	<p>Approval of funding for TOPIC Course full funding up to 4 students. Motioned Peggy Sue Garber Seconded Don Hauge Voting approved</p>
5 Minutes	<p>2021 Proposed Meeting Dates:</p> <ul style="list-style-type: none"> • Feb 9, 2021 • May 11, 2021 • Oct 12, 2021 • Dec 14, 2021 	Daniel Stephens, MD	<p>Approval for 2021 Meeting dates. Right now still virtual due to COVID-19. Don't see any issues at this time with the dates. Motioned Don Hauge Seconded Dr. Stephens Voting approved</p>
3 minutes	BREAK		
5 Minutes	<p><u>Stop-the-Bleed Program Scholarship</u></p>	Daniel Stephens, MD	<p>Discussion/ Approval SMRTAC will purchase items ourselves and distribute them. The agency applying will bring the form to SMRTAC for any approval. Then the agency will report back to SMRTAC what they did with the funding and the program. Peggy Sue stated place a table in the form we could add mileage and kits and let the requestor determine what they want to request with \$150 limit. Kristen will work on form and get placed on the SMRTAC website</p>

10 Minutes	Review of SMRTAC Pediatric Surge Annex	Vicki Neidt, RN	Review/ Approval New federal requirements. Vicki created an Annex for the SMRTAC MCI Plan for Peds. Motioned Dr. Stephens Seconded Don Hauge Voting approved.
5 Minutes	Discussion on proposed changes to the SMRTAC MCI Plan Burn Surge Annex	Vicki Neidt, RN	Discussion. New federal requirements. The SC Region will be creating an individual Burn Surge plan with the new requirements. Vicki proposes to create a Burn Surge Annex for the SMRTAC MCI Plan.
10 Minutes	TTA Criteria Updates Information for Pediatric patients for Mayo Clinic Rochester	Terri Elsbernd, RN	Discussion Terri presented information about the change for TTA under pediatric side of the house. They reviewed PPT. Conclusions changing wording for PY1 of the TTA. If you have questions you can contact Terri Elsbernd Voting approved language change
10 Minutes	SMRTAC TTA Criteria Review	Gail Norris, RN	Discussion Gail presented information that was brought forward from the TPM for R14 of the TTA. Dr Stephens will discuss with Dr. Kim. Mike Juntenan provided information from EMS. It looks to him to be specific to Mankato vs a regional guideline. Terri commented hospitals can make exception to this. Dr. Kasal commented that a scan would have

			<p>been needed to be completed. Does the State have any guidelines? What are the State and ACS recommendations? Chris Ballard stated there are no requirements. Peggy Garber commented we call R14 on CT results but the patient is already ready for transfer. Kierstin Markey commented as a Level IV we do not have R14 activation. More review is needed.</p>
5 minutes	<p>STAC Update</p> <ul style="list-style-type: none"> • Dr. Klinkner or Chris Ballard 	Dr. Klinkner, MD	<p>Chris Ballard provided update. Many staff are responding to COVID-19. Dr. Gonical was appointed as STAC Chair. He has an agenda.</p> <p>Assessment of where trauma system is in the State. Looking at the data and see what we can do next to keep moving STAC forward. Will be sending Trauma Update newsletter request for workgroup members interested. Virtual re-designation site visits. Anticipate STAC Meetings are virtual thru June. Some of the criteria have been delayed but April 1 original criteria will go into effect CALS, ATLS training in the last 4 years.</p>
10 minutes	<p>Subcommittee Chair Reports</p> <ul style="list-style-type: none"> • TPM- Gail Norris • PI – Chris Edmiston & Dr. Kasal • EMS – Tim Malchow • Pediatrics – Jill Hunchis • Education/Outreach- Chair position open • Injury Prevention – Chair position open 	All Chairs	<p>Informational</p> <p>Gail Norris – see TPM minutes</p> <p>PI – Chris & Dr Kasal, sent letter about will be sent out. We have the</p>

			<p>committee membership formed and to try to start with a test case review.</p> <p>System issue review for trauma programs in the region. Assistance for additional input for program.</p> <p>Pediatrics – Terri provided update they are reviewing PMG's and could be ready for next meeting. Stay tuned for information</p>
5 minutes	<p>Roundtable</p> <ul style="list-style-type: none"> - Planning SMRTAC Trip to San Antonio or something similar - MDH request for COVID-19 acute care staffing survey to be completed by today 	All	<p>Informational Dr. Stephens will bring this interest forward to Dr. Gonical at the State. Kristen informed the group flex grant funding could not be used for these expenses so we would have to look at other funding.</p> <p>Kristen also provided information about the acute care staffing survey is due today for COVID-19 MDH request.</p>
	Adjourn		

*Items with attachments are hyperlinked blue

Notation Items

[Member List](#) [Robert's Rule](#)

Future Topics

Dates to Note

- **2020 SMRTAC Dates**
VIRTUAL ONLY DUE TO COVID-19
 - ~~2/11/2020~~
 - ~~5/19/2020~~ canceled due to COVID-19
 - ~~8/4/2020~~
 - ~~11/10/2020~~
- **2020 STAC Meetings**
 - ~~3/3/2020~~
 - ~~6/2/2020~~
 - ~~9/15/2020~~
 - 12/8/2020

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Jill Bondhus <i>Dispatch Agency Representative</i>	Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative</i>
Adam Grant <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Daniel Stephens, MD <i>Level I Representative Chair, SMRTAC</i>	Open <i>Pediatric Specialist</i>
Vicki Neidt <i>Disaster Planning Specialist</i>	Angela Schrader <i>Level IV Representative Secretary, SMRTAC</i>	Elizabeth Fogelson MD <i>Level IV Provider</i>
Pam Williams, RN <i>Hospital Administrator Vice-Chair SMRTAC</i>		
Administrative Staff		
Kristen Sailer <i>SMRTAC Co-Coordinator</i>	Vicki Shea <i>Administrative Assistant</i>	
Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Chris Edmiston <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>	Chris Kasal, MD <i>PI Co-Chair</i>	OPEN <i>Education/Outreach</i>
Gail Norris, RN <i>Trauma Program Manager</i>	OPEN <i>Injury Prevention</i>	
Liaisons		
Chris Ballard <i>MN Statewide Trauma System</i>	Maria Flor <i>SMRTF Foundation Executive Dir.</i>	Marty Forseth <i>State Designation Coordinator</i>
Tim Held <i>MN Statewide Trauma System, Rural Health</i>	Dr. Denise Klinkner, M.D. <i>STAC Liaison</i>	OPEN <i>SMRTF Foundation Treasurer</i>

Tammy Peterson
State Designation Coordinator

Attendance of Voting Members

Kathleen (Kathy) Berns RN	X	Vicki Neidt RN	X
Jill Bondhus	X	Angela M. Schrader RN	NA
Bethany Corliss daRocha MD	X	Daniel Stephens, M.D.	X
Adam Grant	NA	Elizabeth Fogelson, .M.D.	X
Don Hauge	X	Pam Williams RN	X
Michael Juntunen	X	Peggy Sue Garber RN	X

X= attending; NA = not attending;

Attendance of Subcommittee Members

Holly Munkel	X	Gail L. Norris RN	X
Chris Edmiston	X		
Tim Malchow	NA		
Jill M Hunchis RN, CNP	X		
Christopher Kasal, MD	X		

Other Attendees

Sara Rybarczyk	X	Sharon Wiita	X
Maria Flor	X	Sara R	X
Alynda Foster	X	James Mangen	X
Todd Emanuel	X	Terri Elsbernd	X
Chris Ballard	X	Kierstin Markey	X
Denise Klinkner	X	Gwen Meyer	X

X= attending; NA = not attending;