



Southern Minnesota Regional Trauma Advisory Committee

Minutes General Meeting October 12, 2021 | 1:00 p.m. – 3:00 p.m.

AGENDA

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Dr. Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Dr. Daniel Stephens, MD	Quorum met
3 minutes	Current Agenda and Minutes of May 11, 2021	Dr. Daniel Stephens, MD	Peggy Sue Garber motioned, Don Hauge seconded, Majority voting approved
5 minutes	Consent Agenda: <ul style="list-style-type: none"> • Subcommittee Minutes <ul style="list-style-type: none"> ○ Trauma Program Managers Subcommittee Minutes ○ PIPS Subcommittee Minutes 	Dr. Daniel Stephens, MD/Maria Flor/Torrey Carlblom	Peggy Sue Garber motioned, Don Hauge seconded, Majority voting approved
5 minutes	Chairperson’s Report: <ul style="list-style-type: none"> • Fiscal Report 	Dr. Daniel Stephens, MD	Dr. DaRocha motioned, Peggy Sue Garber seconded, Majority voting approved
5 Minutes	<p style="text-align: center;">SMRTAC Funding</p> <ul style="list-style-type: none"> • ATS TPM Course 2 scholarships requested \$545 each (Total \$1,090) still open- classes were full • Review STB Scholarships approved for funding (\$150 each): <ul style="list-style-type: none"> ○ Springfield School District ○ New Ulm Medical Center ○ Arlington Area Ambulance ○ Winthrop Area Ambulance ○ SE MN Tactical Medicine Consortium • Review TOPIC Scholarships approved for funding <ul style="list-style-type: none"> ○ Gail Norris ○ Kiersten Markey ○ Lisa Lutmer ○ Alynda Foster ○ Chris Edmiston ○ Angela Grimm • Next fiscal year funding approvals 	Dr. Daniel Stephens, MD	Kristen Sailer provided a review of funding approved from the previous grant year. Gail Norris and the TPM Subcommittee requested funding for the ATS TPM Course. Maria Flor recommended to approve. Peggy Sue Garber motioned, Jill Bondhus seconded, Majority voting approved. <u>STB Scholarships the voting members proposed to approve 10 applications for the next fiscal year and re-evaluate after. Don Hauge said he</u>

			<p>will send out to the EMS Services to promote. Peggy Sue Garber motioned, Dr. Darocha seconded, majority voting approved.</p> <hr/> <p>The voting members discussed approval of 2 TOPIC Scholarships for the new fiscal year. Mike Juntunen motioned, Peggy Sue Garber seconded. Majority voting approved.</p>
5 Minutes	<p>SMRTAC Member Positions:</p> <ul style="list-style-type: none"> • EMS Rep term expiring Dec 2021 held by Adam Grant • Hospital Administrator & SMRTAC Vice Chair Pam Williams – no longer with Ridgeview Medical Center • Level IV Trauma Center RN previously held by Angela Schrader • Disaster Preparedness Representative previously held by Vicki Neidt • Education/Outreach Rep open remains open • Secretary role open – previously held by Angela Schrader, RN 	Dr. Daniel Stephens, MD	<p>Dr. Stephens presented positions and asked everyone to try to help find replacements which several have been open for a long time. Adam Grant has indicated he is no longer interested for the EMS Rep. Adam has a recommendation for Dave Radtke. Pam Williams retired and is no longer with Ridgeview Medical Center. Kristen said she will work on trying to track contact information down. Maria Flor had an idea for the Disaster Prep position. Angi Grimm is interested in the RN position.</p>
5 minutes	<p>STAC Update</p> <ul style="list-style-type: none"> • Dr. Klinkner or Chris Ballard <p>Chris Ballard provided update. The STAC met in September. Working on executing a data use agreement with the EMSRB. Site visits have started and are going well. Held revised PI for level IV's. Virtual classes being held. Trauma system engaging vendor for e-learning system for nurse training. STAC adopted 5 new elements the reason for trauma delays. Report online available for trauma system performance measure on definitive care. Dr. Klinkner added looking for COT reps. 8 people of MN named this month. TQUIP adult guidelines for spinal clearance will be coming out in November. COT 100th</p>	Dr. Denise Klinkner, MD	Chris Ballard and Dr. Klinkner provided an update.

	Anniversary in March 2022. MN Region 5 meeting in Mpls. Will be a zoom option December 3 from 9-3pm. ATLS meeting on Friday to discuss NPA or PA instructor's under direction.		
10 minutes	<p style="text-align: center;">Subcommittee Chair Reports</p> <ul style="list-style-type: none"> • TPM- Gail Norris • PI – Chris Edmiston & Dr. Kasal • EMS – Tim Malchow • Pediatrics – Jill Hunchis • Education/Outreach- Chair position open 	All Chairs	<p>Gail Norris presented the meeting minutes from the last TPM meeting.</p> <p>Chris Edmiston presented the meeting minutes from the last PIPs Subcommittee. They are looking for cases to review please send them.</p> <p>EMS nothing to report.</p> <p>Pediatrics nothing to report.</p>
10 minutes	<p>Roundtable</p> <ul style="list-style-type: none"> - TOPIC Course Scholarship Recipients training take-aways <ul style="list-style-type: none"> o Angi Grimm, Alynda Foster, Chris Edmiston, Lisa Lutmer - PIPS Subcommittee looking for cases to review, please submit cases - Introduce new SMRTAC Co-Coordinators: <ul style="list-style-type: none"> o Rick Wulfekuhle o Alex Leonard- support 	All	<p>Angi Grimm, Alynda Foster, and Chris Edmiston all provided feedback about TOPIC Course. Angi said it had good information as a new TPM. Alynda said helped her with PIPS plan requirement. Chris commented that it helped him with identifying the differences between rural and the regular course. Change in time on loop closures and recommend administration take the course. Maria Flor said Jacki Niss would be interested in the Disaster Preparedness Rep. Dr. Klinkner recommended we send a thank you and certificate or gift card to Pam Williams for her years of service.</p>

*Items with attachments are hyperlinked blue

Notation Items

[Member List](#) [Robert's Rule](#)

Future Topics

Dates to Note

- **2021 SMRTAC Dates**
VIRTUAL ONLY DUE TO COVID-19
 - ◉ ~~2/9/2021~~
 - ◉ ~~5/11/2021~~
 - ◉ ~~10/12/2021~~
 - ◉ 12/14/2021
- **2021 STAC Meetings**
 - ◉ ~~3/2/2021~~
 - ◉ ~~6/8/2021~~
 - ◉ ~~9/14/2021~~
 - ◉ 12/7/2021

Voting Members

Kathy Berns, RN <i>Aero-Medical Representative</i>	Jill Bondhus <i>Dispatch Agency Representative</i>	Dr. Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative</i>
Adam Grant <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Dr. Daniel Stephens, MD <i>Level I Representative Chair, SMRTAC</i>	Terri Elsbernd, MS RN <i>Pediatric Specialist</i>
Open <i>Disaster Planning Specialist</i>	Open <i>Level IV RN Representative</i>	Dr. Elizabeth Fogelson, MD <i>Level IV Provider</i>
Pam Williams, RN <i>Hospital Administrator Vice-Chair SMRTAC</i>	Open <i>Secretary, SMRTAC</i>	

Administrative Staff

Kristen Sailer <i>SMRTAC Co-Coordinator</i>	Brenda Knutson <i>Administrative Assistant</i>	
Rick Wulfekuhle <i>SMRTAC Co-Coordinator</i>	Alex Leonard <i>SMRTAC Co-Coordinator</i>	

Sub-Committee Chairs

Holly Munkel <i>Regional Data Registry</i>	Chris Edmiston <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>	Chris Kasal, MD <i>PI Co-Chair</i>	OPEN <i>Education/Outreach</i>
Gail Norris, RN <i>Trauma Program Managers</i>		
Liaisons		
Chris Ballard <i>MN Statewide Trauma System</i>	Maria Flor <i>SMRTF</i> <i>Foundation Executive Dir.</i>	Torrey Carlblom <i>SMRTF</i> <i>Foundation Treasurer</i>
Dr. Denise Klinkner, M.D. <i>STAC Liaison</i>		

Attendance of Voting Members

	Att end	TPM Fundin g Vote	STB Fundin g Vote	TOPIC Fundin g Vote			
Kathleen (Kathy) Berns RN	NA	NA	NA	NA			
Jill Bondhus	X	Y	Y	Y			
Bethany Corliss daRocha MD	X	Y	Y	Y			
Adam Grant	X	Y	Y	Y			
Don Hauge	X	Y	Y	Y			
Michael Juntunen	X	Y	Y	Y			
Terri Elsbernd, MS RN	NA	NA	NA	NA			
					TPM Fundin g Vote	STB Fundin g Vote	TOPIC Fundin g Vote
Vacant Disaster Prep Rep							
Vacant Level IV Hospital Rep							
Daniel Stephens, M.D.					X	Y	Y
Elizabeth Fogelson, .M.D.					X	Y	Y
Pam Williams RN					NA	NA	NA
Peggy Sue Garber RN					X	Y	Y

X= attending; NA = not attending

Attendance of Subcommittee Members

Holly Munkel	X	Gail L. Norris RN	X
Chris Edmiston	X	Christopher Kasal, MD	X
Tim Malchow	NA	Jill M Hunchis RN, CNP	NA

X= attending; NA = not attending

Other Attendees

Melissa	X	Gwen Meyer	X
Todd Emanuel	X	Jaime Weikle	X
Alynda Foster	X	Kari Wallace	X
Angi Grimm	X	Maria Flor	X

Annette	X	Maria Pellowski	X
Brad Deleu	X	Nicole Guerton	X
Dawn Walker	X	Sharon Wiita	X
Deb Teske	X		
Eduardo Antpack	X		