



# Southern Minnesota Regional Trauma Advisory Committee

## General Meeting MINUTES

**October 1, 2019 | 5:00 p.m. – 5:30 p.m.**  
**Hyvee Club Room, 1670 S Cedar Ave, Owatonna, MN**

**SMRTAC 10 Year Celebration**  
**5:00 p.m. – 9:00 p.m.**

### AGENDA

Agenda Item	Presenter(s)	Action
<b>Welcome, Call to Order</b>	Daniel Stephens, MD	
<b>Roll Call</b> ( <i>Establish if Quorum is Met</i> )	Daniel Stephens, MD	Quorum is established.
<b>Current Agenda and Minutes of August 13, 2019</b>	Daniel Stephens, MD	Approval made
<b>Selecting Meeting Dates for 2020:</b> February 11, May 12, August 11, November 10	Daniel Stephens, MD	February and November dates were ok. May 12th and August 11th did not work for many. Discuss alternative days for May and August at the next meeting if possible. If not possible we would just keep the dates proposed.
<b>Acceptance of 2020 Flex RTAC Grant</b>	Daniel Stephens, MD	Approval made
<b>Roundtable</b> • None	All	Informational
<b>Adjourn</b>		

#### Notation Items

[Member List](#) [Robert's Rule](#)

#### Future Topics

#### Dates to Note

- **2019 SMRTAC Dates**  
**NEW VENUE MCHS Owatonna 2200 26<sup>th</sup> Street NW – Owatonna, MN 55060**
  - 2/12/2019 CXLD
  - ~~5/14/2019~~
  - ~~8/13/2019~~
  - 10/1/19
  - 11/12/2019
- **2019 STAC Meetings**
  - 3/5/2019
  - ~~6/4/2019~~
  - ~~9/10/2019~~
  - 12/10/2019

### Voting Members

<b>Kathy Berns, RN</b> <i>Aero-Medical Representative</i>	<b>Jill Bondhus</b> <i>Dispatch Agency Representative</i>	<b>Bethany Corliss daRocha, MD</b> <i>Medical Director of Level III/IV Representative</i>
<b>Adam Grant</b> <i>EMS Agency Representative</i>	<b>Peggy Sue Garber, RN</b> <i>Injury Prevention Specialist</i>	<b>Don Hauge</b> <i>Regional EMS Representative</i>
<b>Mike Juntunen</b> <i>Regional Data Registry Specialist</i>	<b>Daniel Stephens, MD</b> <i>Level I Representative Chair, SMRTAC</i>	<b>Laurie Mc Levis, RN</b> <i>Pediatric Specialist</i>
<b>Vicki Neidt</b> <i>Disaster Planning Specialist</i>	<b>Angela Schrader</b> <i>Level IV Representative Secretary, SMRTAC</i>	<b>Elizabeth Fogelson, MD</b> <i>Level IV Provider</i>
<b>Pam Williams, RN</b> <i>Hospital Administrator Vice-Chair SMRTAC</i>		

### Administrative Staff

<b>Kristen Sailer</b> <i>SMRTAC Coordinator</i>	<b>Elle Stangl</b> <i>Administrative Assistant</i>	
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### Sub-Committee Chairs

<b>Deb Anderson, RN</b> <i>Regional Data Registry</i>	<b>Terri Elsbernd</b> <i>PI Co-Chair</i>	<b>Tim Malchow</b> <i>EMS</i>
<b>Jill Hunchis, RN, CNP</b> <i>Pediatrics</i>	<b>Chris Kasal, MD</b> <i>PI Co-Chair</i>	<b>Jessica Pastick, RN</b> <i>Education/Outreach</i>
<b>Gail Norris, RN</b> <i>Trauma Program Manager</i>	<b>OPEN</b> <i>Injury Prevention</i>	

### Liaisons

<b>Chris Ballard</b> <i>MN Statewide Trauma System</i>	<b>Maria Flor</b> <i>SMRTF Foundation Executive Dir.</i>	<b>Marty Forseth</b> <i>State Designation Coordinator</i>
<b>Tim Held</b> <i>MN Statewide Trauma System, Rural Health</i>	<b>Carol Immermann, RN</b> <i>STAC Liaison</i>	<b>John Osborn</b> <i>SMRTF Foundation Treasurer</i>
<b>Tammy Peterson</b> <i>State Designation Coordinator</i>	<b>Denise Klinkner, MD</b> <i>STAC Liaison</i>	

<b>Attendance of Voting Members</b>			
Kathleen (Kathy) Berns RN	<b>X</b>	Vicki Neidt RN	
Jill Bondhus	<b>X</b>	Angela M. Schrader RN	<b>X</b>
Bethany Corliss daRocha MD	<b>X</b>	Elizabeth Fogelson MD	
Karla Eppler ME-PD, NRP		Pam Williams RN	
Donovan (Don) A Hauge	<b>X</b>	Adam Grant	
Michael Juntunen	<b>X</b>		
Daniel Stephens MD	<b>X</b>		
Laurie A. Mc Levis RN	<b>X</b>		

X= attending; NA = not attending; P = participating remotely

<b>Attendance of Subcommittee Members</b>			
Deb Anderson RN		Gail L. Norris RN	<b>X</b>
Terri Elsbernd RN	<b>X</b>	Denise Klinkner, M.D.	<b>X</b>
Peggy Sue Garber RN	<b>X</b>	Tim Malchow	<b>X</b>
Jill M Hunchis RN, CNP			
Christopher Kasal, MD			
Jessica Pastick RN			

X= attending; NA = not attending; P = participating remotely

Additional attendees by sign in sheet