



## Southern Minnesota Regional Trauma Advisory Committee (SMRTAC) Meeting

October 12, 2017  
1:00pm – 3:00pm

MN DOT Office  
Owatonna, MN

### Minutes

SMRTAC Voting Members Present:

V	Bondhus, Jill	V	Hauge, Don	V	Neidt, Vicki
V	Corliss da Rocha, Bethany	V	Juntunen, Mike	V	Schrader, Angela
V	Drucker, Paul	V	Klinkner, Denise	V	Walker, Laura
V	Emanuel, Todd	V	Mc Levis, Laurie	V	Williams, Pam
V	Eppler, Karla		Morris, Robert		

V - Present    E – Excused    W –Web    P - Phone

SMRTAC Staff:  
Sherrie Lejcher-E  
Gwen Meyer- V

STAC/MDH Staff:  
Carol Immermann – E

Regional Attendees (as signed in):

Terri Elsbernd  
Maria Flor  
Peggy Sue Garber  
Ted Armon  
Theresa Person  
Mark Griffith  
Bryon Callies  
Deb Teske  
Kathy Berns-P

Robben Crabtree  
John Fox  
Meghan Lamp  
Brooke Warm  
Eric Weller  
Angi Veek  
Kim Lombard  
Alisha Schmidt

#### Call to Order, Welcome & Chair Update

**Denise Klinkner**

The new SMRTAC business cards are now available and the SMRTAC post-it notes will be available at the December meeting. ACS has submitted request for everyone to post courses for stop the bleep due to increased need. A course was held at STAC and it went well. STAC- as a result of course should have state legislation propose that B-con kits to be in all schools. Level IV work group will reconvene and add more providers. Look for new bylaws to be posted on state site soon

#### Approve today's agenda & 08/17/17 meeting minutes    **ACTION ITEM**

Motion to approve the agenda for today's meeting and the meeting minutes of the August 17, 2017 meeting. Paul Drucker entered a motion and was second by Karla Eppler.

## **Trample Trauma 5K**

**Denise Klinkner  
Sherrie Lejcher**

The flyer has been completed and ready for distribution.

2017 Trample Trauma 5K Benefit Allocation ideas were discussed. Kim Lombard, Injury Prevention Coordinator for Mayo Clinic Trauma Center, explained some of the costs involved with the Stepping On program. Several new leaders were trained this summer and funds could be utilized to help get the instructors begin their new endeavors. Many do not have a display board that would include items that may aid in reducing falls such as foot wear and hip protectors. Weights for participants is another cost. The weights are used for strength and balance exercises. Some organizations holding Stepping On courses charge a fee to attend, such as \$25. This helps alleviate some of the costs of snacks, manuals, folders and basic supplies for each course.

Utilizing the funds for scholarships for various classes has been mentioned in the past. The issue would be in determining who would receive the scholarships. Scholarships could still be offered in the future by utilizing general funds. There would still need to be applications and review of recipient.

Discussion continued into a focus on BCON classes and supplies/kits needed for such classes. Suggested supplies: pool noodles, tourniquets, combat dressings-Quik Clot. Question was raised if we could have a small scale training kit for instructors who are committed to providing a certain amount of classes? For training purposes there is a training dressing that could replace the more expensive Quik Clot dressing.

Duluth used grant money from the State to buy tourniquets and gave them out to the community.

SE MN Disaster Health Coalition is giving a tourniquet to all attendees at their conference in Rochester on October 17. (Byron Callies)

Motion to utilize the 2017 Trample Trauma 5K funds to support B-con classes. Laurie Mc Levis entered motion and was second by Angie Schrader. Gwen Meyer will take the lead on moving this forward.

Sherrie Lejcher reported on the status of the 2018 Trample Trauma 5K/2K, noting those who have expressed interest in assisting. The event will be held on May 12, 2018. The next steps will be reaching out to potential sponsors. There is a list of leads that will be made available to the committee to share on Google docs. Topics for the November meeting include Planning Committee Roles, Race Price Options, Registration, Advertising Print Options, Sponsorship List, Activities and Displays (if time allows). Flyers and postcards will be made available.

There are still roles that could be filled on the committee. We can always use more members to lighten the load on race day.

## **Financial Report**

**Maria Flor**

We received the last Trample Trauma 5K sponsorship check and have reconciled all of the 5K sponsorships. We also received a check for \$9,540 from the state of MN (grant).

**Grant Cycle****Denise Klinkner**

Focus for this year's grand cycle is on EMS communication. We will also be continuing with the sponsorship of an RTTDC course in our region. This year's grant is lesser than last year. Our dates for the grant are September 1st, 2017 - August 31st, 2018.

**TTA Criteria Update****Gwen Meyer  
Denise Klinkner**

The sto2 will be removed from the criteria then update on web site. VS scale is being adjusted to reflect state criteria. Pediatric vital signs are currently being updated to reflect the state criteria. Geriatric needs to be revised or added due to geriatric.

**MCI Plan Update****Vicki Neidt**

Vicki Neidt made minor updates to the document after reviewing, basically spelling and grammar edits. The MCI field guide was added with a way to expand and possibly print off. Burn surge annex update links were added to communications guidelines with phone numbers and such. There are 26 pages. Motion to approve the MCI Plan. Motion entered by Maria Flor and second by Angie Schrader. The MCI Plan will be added to the SMRTAC website.

Regions and HCMC are now saying that they will each be able to surge an additional 25 patients. There is concern whether that is a reasonable expectation, depending on burn severity of victims.

Communication- state wide burn communications flow shows that there is an hour response time from receiving hospitals. If there are concerns about the flow let Vicki know or Angie Koch at state.

Next step will be a table top exercise. South Central will be the coalition which will provide the SimCell for hospitals for this exercise. The surge numbers for the Burn Units will be tested along with communication processes for the burn units and burn surge facilities.

**2018 Open Nominations****Denise Klinkner**

At the December meeting, voting members will be taking vote for the following positions:

- Medical Director or Designee of a Level III or IV Trauma Center - Dr. Bethany Corliss daRocha has been nominated.
- Physician or designee of a Level IV Trauma Center - Dr. Walker is open to continue in this role.
- Regional Emergency Medical Services Director - Don Hauge is open to continue in this role.
- Representative of an Aero-Medical Provider. Paul Drucker will forward us a name of a nominee.
- Trauma Injury Prevention Specialist - Peggy Sue Garber has been nominated.
- Public Health or Disaster Preparedness Specialist - Vickie is open to continue through 2019.

**2018 General Meeting Dates**

The 2018 General Meeting dates were announced. Feb 15, April 19, June 21, Aug 16, Oct 11, Dec 13. Location will continue at the MnDOT Headquarters in Owatonna with meeting time 1:00-3:00pm.

## PMG Updates

## ACTION ITEM

*-Pediatric and Adult IO (Pediatric Subcommittee)  
Needed a standardize tool this is a high stress situation. Typographical errors will be corrected. Will make changes and make it all IO. Some areas use other brands. Suggestion was made to remove EZ, do not make it brand specific. Laurie Mc Levis, Jill Hunchis, and subcommittee members will clean up and consider voiced recommendations. This will be brought back to the group in December.*

*-PI plan is still in progress.*

*Did complete mission and PMG done will send out for review.*

### SMRTF and Subcommittee Reports:

- Foundation - no additional updates
- EMS - has PMG
- Education/Outreach
- Pediatrics- hopes to have a meeting before general meeting in December PMG will be revised and brought back in December.
- Pediatrics –surge planning  
In early stages time line is aggressive to be ready in 2018 (information gathering Angie Koch host webinars to meet with stake holders in regard to what you have for resources and how they will respond. Dividing into two groups clinical and EM
- Trauma Program Managers - none
- Injury Prevention
- Performance Improvement - Nothing. simulator has been used. Request has been from EMS national night out etc.

### Roundtable

- Next Tuesday at Assisi Heights SEMN DHC Coalition will host stop the bleed education. There are already 106 attendees registered.
- At last STAC meeting discussion about level IV there will be suggested criteria and a time for open comment. Stay tuned for more on that Terri gave an example about previous
- Dates to Note:  
Toward Zero Deaths Conference: **October 26-27, 2017**, Saint Paul River Centre  
2017 SMRTAC Meeting Dates: **Dec 14**  
2018 STAC Meeting Dates: **March 13, June 5, Sept 11, Dec 4**  
2018 SMRTAC Meeting Dates: **Feb 15, April 19, June 21, Aug 16, Oct 11, Dec 13**

A Motion to adjourn entered and seconded. No discussion, unanimously approved. Meeting adjourned at 3:00pm.

### Submitted by:

**Angela Schrader, RN**  
**SMRTAC Secretary**