



Southern Minnesota Regional Trauma Advisory Committee

General Meeting

Minutes

August 4, 2020 | 1:00 p.m. – 3:00 p.m.
Virtual Zoom Meeting Only

www.smrtac.org

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Daniel Stephens, MD	Quorum is met Mike seconded
3 minutes	Current Agenda and Minutes of February 11, 2020	Daniel Stephens, MD	Approval
3 minutes	Consent Agenda: <ul style="list-style-type: none"> Subcommittee Minutes Trauma Program Managers 	Daniel Stephens, MD	Approval Peggy Sue Garber motioned Jill Bondhus second
3 minutes	Chairperson's Report: <ul style="list-style-type: none"> Fiscal Report 	Daniel Stephens, MD	Can we have an interest bearing account? What complies with the nonprofit status? Need to speak with John Osborn regarding this. Need a New Treasurer for the account Teri Elsbernd motioned to approve fiscal report Peggy Sue seconded.

5 Minutes	<p><u>SMRTAC Member Position Term Renewals:</u> 2019</p> <ul style="list-style-type: none"> • Angela Schrader as Level IV RN-Yes by voting group approved • Kathy Berns as Aero-Medical Rep- Yes by group Approved • Pediatric Specialist Rep – Open look it due to Terri was previously in this role can she be again? If she can Terri will consider taking this role. <p>Need to vote are there term limits angie Lets put this out to group to see interest for secerryata go out out to voting member</p> <p>Need to get have the secretary position filled as current secretary's term has expired. Need to ask group who would want to do this. Needs to be some one that attends most meetings.</p>	Dr. Stephens	<p>Approval</p> <p>What are the requirements for pediatric specialist? Who should be in that role? This position would be someone to help the pediatric committee to provide a pediatric perspective.</p> <p>Voting member positions could be open to anyone in SMRTAC need to come of meetings or identify who can come to vote in their place when unable to attend.</p>
5 Minutes	<p>Other Sub-committee Chair positions:</p> <ul style="list-style-type: none"> • Chris Edmiston has offered to be PI Co-Chair Rep- approved by group • Holly Munkel has offered to be the Regional Data Registry Rep—approved by group • Education/Outreach Rep open remains open possible someone from Rochester that is on the geriatric fall prevention • Injury Prevention Rep open- • 	Dr. Stephens	Approval
5 Minutes	<p><u>SMRTAC Member Position Term Renewals:</u> 2020</p> <ul style="list-style-type: none"> • Injury Prevention – Peggy Sue Garber will continue • Level IV MD – Elizabeth Fogelson, MD can continue • EMS Regional Director – Don Hauge can renew • Trauma Medical Director – Bethany DaRocha, MD will continue • Dispatcher Jill Bondhus 	Dr. Stephens	Discussion/ Approval

	<ul style="list-style-type: none"> Informatics Specialist – Mike Juntunen will continue 		
10 Minutes	Updated TPM Manual	Gail Norris	Peggy Sue motioned to approve Pam Williams Seconded Thank you Gail for all your work.
10 Minutes	Updated Rib Fractures Guidelines	Gail Norris	Motion to approve Peggy Sue Garber Seconded by Angie Schrader
5 Minutes	BREAK		
5 Minutes	2020 Flex Grant ends August 30: <ul style="list-style-type: none"> COVID-19 cancellations for funding use – March Winona RTTDC course, May SMRTAC Meeting, TNCC training, all conferences 	Kristen Sailer	Discussion
5 Minutes	2021 Flex Grant project ideas Grant ends in August. All training and conferences were cancelled so grant has not been used. Are able to purchase bleeding control kits? Will be working with Maria to see what costs we have incurred throughout the year. If anyone is aware of online conferences we can support this There are two TPOIC courses on line can we support this? Course has gone on virtual Can we see if there are members who would be interested in the virtual TOPIC courses there are two dates in August	Kristen Sailer	Discussion
5 Minutes	Stop the Bleed Program Update: <ul style="list-style-type: none"> Draft Scholarship Program request form Generic Kit request for funding \$7,000 Maybe do trainers instead to help facilitate the classes. 	Dr. Stephens	Discussion Will there be a cap or limit on what we will provide for kits? Email form Chris Ballard that the grant will end as planned. Will not carry over or be extended. Grant for 2021 ideas should we do something like we did in the past similar to San Antonio?

5 minutes	<p>STAC Update:</p> <ul style="list-style-type: none"> • Dr. Klinkner or Chris Ballard STAC went to virtual meeting, has not been any updates since June modifications on level III and IV designations. O neg or O positive is ok to maintain status for designation? Site visits have been extended have been trialing virtual visits. Reassignment of 8 people next STAC is in September as a virtual meeting ARC meets monthly look for more to come at next meeting. 	All	Informational
10 minutes	<p>Subcommittee Chair Reports</p> <ul style="list-style-type: none"> • TPM-up dated on how are we doing things differently • PI- will reach out to others to reengage the committee Chris will solidify open positions by end of September and will do trail cases? • EMS- has not met since spring finalization of PMG changes need to be done. • Pediatrics-have not met have some outstanding documents nothing else • Education/Outreach/Injury Prevention-no chair need to get a new chair. 	All Chairs	Informational
5 minutes	<p>Roundtable</p> <p>Are nurses trained in trauma taking care of patients since the pandemic? we have had normal trauma trained staff taking care of patients. For new employees there is a need for TNCC classes to train the new employees Trying to find venues has been difficult three are some virtual classes. Offering courses to other hospitals that need TNCC classes trying to provide more virtual classes Can we provide parameters for the grant money can information be provided. What this grant is for : this grant was created for RTACS to assist in paying for thigs like education outreach injury prevention depends on what goals we have. Cannot be used for food at meeting is a maximum amount that can be used for travel Use the grant for drunk and opioid goggles for educational outreach, STB kits</p>	All	Informational
Adjourn			

*Items with attachments are hyperlinked blue

Notation Items

[Member List Robert's Rule](#)

Future Topics

Dates to Note

- **2020 SMRTAC Dates**
Zoom Meetings Only
 - ~~2/11/2020~~
 - ~~5/19/2020~~ canceled due to COVID-19
 - 8/4/2020
 - 11/10/2020

- **2020 STAC Meetings**
 - ~~3/3/2020~~
 - ~~6/2/2020~~
 - 9/15/2020
 - 12/8/2020

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Jill Bondhus <i>Dispatch Agency Representative</i>	Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative</i>
Adam Grant <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Daniel Stephens, MD <i>Level I Representative Chair, SMRTAC</i>	Open <i>Pediatric Specialist</i>
Vicki Neidt <i>Disaster Planning Specialist</i>	Angela Schrader <i>Level IV Representative Secretary, SMRTAC</i>	Elizabeth Fogelson MD <i>Level IV Provider</i>
Pam Williams, RN <i>Hospital Administrator Vice-Chair SMRTAC</i>		
Administrative Staff		
Kristen Sailer <i>SMRTAC Coordinator</i>	Vicki Shea <i>Administrative Assistant</i>	
Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Chris Edmiston, RN <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>	Chris Kasal, MD <i>PI Co-Chair</i>	OPEN <i>Education/Outreach</i>
Gail Norris, RN <i>Trauma Program Manager</i>	OPEN <i>Injury Prevention</i>	
Liaisons		
Chris Ballard <i>MN Statewide Trauma System</i>	Maria Flor <i>SMRTF Foundation Executive Dir.</i>	Marty Forseth <i>State Designation Coordinator</i>
Tim Held <i>MN Statewide Trauma System, Rural Health</i>	Dr. Denise Klinkner, M.D. <i>STAC Liaison</i>	OPEN <i>SMRTF Foundation Treasurer</i>

Attendance of Voting Members

Kathleen (Kathy) Berns RN	X	Vicki Neidt RN	X
Jill Bondhus		Angela M. Schrader RN	X
Bethany Corliss daRocha MD	X	Daniel Stephens, M.D.	X
Adam Grant		Elizabeth Fogelson, .M.D.	
Donovan (Don) A Hauge	X	Pam Williams RN	X
Michael Juntunen	X		
Laurie A. Mc Levis RN			

X= attending; NA = not attending

Attendance of Subcommittee Members

Holly Munkel		OPEN	
Chris Edmiston RN	X	Gail L. Norris RN	X
Peggy Sue Garber RN	X		
Tim Malchow			
Jill M Hunchis RN, CNP			
Christopher Kasal, MD	X		
Denise B. Klinkner MD, M.Ed	X		

X= attending; NA = not attending