



**Southern Minnesota Regional Trauma Advisory Committee
(SMRTAC) Meeting
June 21, 2018
1:00 – 3:00 p.m.
MN DOT Office Owatonna, MN**

Minutes

SMRTAC Voting Members Present:

	Jill Bondhus	V	Angela Schrader	P	Karla Eppler
V	Laurie McLevis, RN		Peggy Sue Garber, RN	P	Pam Williams, RN
		V	Kathy Berns,	V	Bethany Corliss daRocha, MD
V	Vicki Neidt	V	Denise Klinkner, MD		Laura Walker, MD
P	Mike Juntunen	V	Don Hauge		

V - Present E – Excused W –Web P - Phone

SMRTAC Staff:

Regional attendees via phone:

Brooke Warm

Mike Juntunen

Karla Eppler

Pam Williams

STAC/MDH Staff:

Chris Ballard

Regional Attendees (as signed in)

AGENDA

Time	Agenda Item	Presenter(s)	Action
1:00	Call to Order, Welcome & Chair Update	Dr. Denise Klinkner	
	<ul style="list-style-type: none"> TTA criteria has been updated SMRTAC does not mirror. TOPIC course in July is a great way to introduce PI process. 		
1:10	Approve Today's Agenda & 04/19/18 Meeting Minutes		ACTION ITEM
	<ul style="list-style-type: none"> Need to add Jill Bondhus to attendance for the last meeting. Spelling of Dr. Klinkner's name was incorrect. Angie Schrader made motion and Kathy Berns seconded. Motion approved. 		

1:15	SMRTAC Analysis	Byron Callies	ACTION ITEM
<ul style="list-style-type: none"> • For those that could not attend the last SMRTAC meeting in person the PowerPoint is added to the minutes. • Byron Callies has visited many trauma sites within our region and will have visited all of the trauma sites, soon. He will discuss their trauma programs and their involvement in SMRTAC. The analysis that is included is from completed visits. The enclosed analysis includes recommendations to SMRTAC. One major concern is that there is no specific system to retrieve data currently in place. Ideally, obtaining regional data to support our work would benefit us. • Meeting dates are set this year. Changing the location of the meeting would increase EMS involvement. By having additional resources to use at an alternative location virtual meetings would be possible. Discussion ensued regarding the need to set dates for next year. After discussion, it was decided that the 4th Tuesday of the month works for most. • Dissolution of disaster and injury prevention committee was recommended. Dissolution of disaster committee was approved. Further discussion of injury prevention needs to be done before a decision can be made. 			
1:35	Trample Trauma 5K	Dr. Denise Klinkner	
<p>Dr. Klinkner reported that there were 123 registered runners this year compared to 114 last year. Thank you to the volunteer's that contributed to the run. Profits will support B-con training kits for the SMRTAC region sites that do not have them.</p>			
1:45	Financial Report	Gwen Meyer	
<p>The following information was provided by Maria Flor:</p> <p style="margin-left: 40px;">Trample Trauma Receivables and Expenses</p> <p style="margin-left: 80px;">Revenue \$6,467</p> <p style="margin-left: 80px;">Expense \$4,294</p> <p style="margin-left: 40px;">SMRTAC Expenses</p> <p style="margin-left: 80px;">SMRTAC Supplies, computer and new lockbox</p>			

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1:50	SMRTAC Grant Deliverables	Gwen Meyer	
<p>Donate money to the trauma center for a PI forum and for scholarships to attend TOPIC. After a discussion a decision was made to support three SMRTAC members to attend TOPIC, in St. Paul, Minnesota on July 17th, 2018. The participants will bring back their course completion CEU's and share their experiences at the next SMRTAC meeting. A suggestion was made that the new TPM's will be given first priority. Mike Juntunen made the motion and Angie Schrader seconded. Motion approved.</p> <p>RTTDC: SMRTAC Sponsored Madelia/Sleepy Eye Sleepy Eye cancelled their RTTDC course scheduled for July 26th. Madelia is still scheduled for July 25th.</p>			
1:55	Nomination and Approval of Interim Co-Coordinator	All	ACTION ITEM
<p>Byron Callies was nominated for interim Co-Coordinator. Mike Juntunen made the motion and Kathy Burns seconded. Motion approved.</p>			
2:00	Break	All	
2:10	Trauma Team Activation Cards	Terri Elsbernd, RN	ACTION ITEM
<p>Terri Elsbernd proposed that the revised activation criteria will be brought to next meeting for approval.</p>			
2:15	STAC Update	Carol Immermann, RN	
<p>Chris Ballard reported the following items:</p> <ul style="list-style-type: none">• The last meeting was very well attended. 2019 meeting dates are now posted on the MDH website. Several board members terms end this year, please go to the MDH website for a list of upcoming open positions. If you are interested or know someone who is, please direct them to the website for the application. Attachment• Proposed level 4 criteria was discussed with no action taken, the current criteria will be brought back to subcommittees for further discussion and then brought back to STAC.• A few EMS agencies asked to deviate from field triage that requires transfer to nearest trauma center. This discussion will be brought forth to the July executive meeting. The current recommendation is that the application be denied.			
2:25	Pediatric Surge Project Update	Terri Elsbernd, RN	
<p>Terri Elsbernd proposed that the June Education at SMRTAC include the state Pediatric surge project. Currently the education modules are being developed.</p>			

2:30	PMG Updates	Jill Hunchis, RN, CNP	ACTION ITEM
<ul style="list-style-type: none"> IO - Review of the IO PMG and Motion to approve by Jill Bondhus and Laurie McLevis seconded. Motion Carried. 			
2:40	August Meeting Update	Gwen Meyer	ACTION ITEM
<p>After discussion, it was decided to cancel the August meeting. Gwen Meyer made the motion and Laurie McLevis seconded. Motion approved.</p>			
2:45	SMRTF and Subcommittee Reports	All	
<ul style="list-style-type: none"> TTA criteria: Terri Elsbernd has reviewed the criteria and an example was distributed to the group. The TPM group (chaired by Gail Norris) will evaluate the criteria and provide feedback at the next meeting (October 13th, 2018) Foundation: No Update EMS: Thank you to Mark Griffith for broadcasting today's meeting on ZOOM. Ideally it would be nice to have more ZOOM rooms. A SBAR was passed out on restraint use. Paul Drucker is Requesting support from SMRTAC on use of restraints in ambulance rigs. There was no consensus, informational only. Education/Outreach: What is the proper method of distribution of the Trauma triage guidelines? Bring to EMS meetings and then to all TPM/C. Make power point available to all SMRTAC members. On October 11th before general meeting there will be a MCI event around penetrating trauma. Reach out if interested in helping. Pediatrics: No update Trauma Program Managers: No update Injury Prevention: No update State Data workgroup: No update Performance Improvement: No update 			
2:50	Roundtable	All	
No updates			
3:00	Adjourn		

Notation Items
Member List

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Jill Bondhus <i>Dispatch Agency Representative</i>	Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative</i>
Karla Eppler <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Denise Klinkner, MD <i>Level I Representative Chair, SMRTAC</i>	Laurie Mc Levis, RN <i>Pediatric Specialist</i>
Vicki Neidt <i>Disaster Planning Specialist</i>	Angela Schrader <i>Level IV Representative Secretary, SMRTAC</i>	Laura Walker MD <i>Level IV Provider</i>
Pam Williams, RN <i>Hospital Administrator Vice-Chair SMRTAC</i>		
Administrative Staff		
Byron Callies <i>SMRTAC Co-Coordinator</i>	Gwen Meyer <i>SMRTAC Co-Coordinator</i>	
Sub-Committee Chairs		
Deb Anderson, RN <i>Regional Data Registry</i>	Terri Elsbernd <i>PI Co-Chair</i>	Mark Griffith <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>	Chris Kasal, MD <i>PI Co-Chair</i>	Meghan Lamp, RN <i>Education/Outreach</i>
Gail Norris, RN <i>Trauma Program Manager</i>	OPEN <i>Injury Prevention</i>	
Liaisons		
Chris Ballard <i>MN Statewide Trauma System</i>	Maria Flor <i>SMRTF Foundation Executive Dir.</i>	Marty Forseth <i>State Designation Coordinator</i>
Tim Held <i>MN Statewide Trauma System, Rural Health</i>	Carol Immermann, RN <i>STAC Liaison</i>	John Osborn <i>SMRTF Foundation Treasurer</i>
Tammy Peterson <i>State Designation Coordinator</i>		

Dates to Note
<ul style="list-style-type: none"> • 2018 STAC Meeting Dates: Dec 4 • 2018 SMRTAC Meeting Dates: Oct 11(MCI), Dec 13 • 2018 Rural Health Conference – October 3rd and 4th • 2018 Statewide TZD Conference, Mankato – October 23rd and 24th, 2018