

**Southern Minnesota Regional  
Trauma Advisory Committee (SMRTAC) Meeting  
April 20, 2017  
1:00pm – 3:00pm**

**MN DOT Office  
Owatonna, MN**

Minutes

SMRTAC Voting Members Present:

E	Bondhus, Jill	V	Hauge, Don	V	Neidt, Vicki
V	Corliss da Rocha, Bethany	V	Juntunen, Mike	F	Schrader, Angela
E	Drucker, Paul	V	Klinkner, Denise	V	Walker, Laura
V	Emanuel, Todd	V	Mc Levis, Laurie	E	Williams, Pam
V	Eppler, Karla	E	Morris, Robert		

V - Present    E – Excused    W –Web    P - Phone

SMRTAC Staff:  
Sherrie Lejcher  
Gwen Meyer

STAC/MDH Staff:  
Carol Immermann

Regional Attendees (as signed in):

Chris Ballard  
Sandy Bushy  
Robbin Crabtree  
Terri Elsbernd  
Maria Flor  
Mark Griffith

Andrew Hebdon  
Jill Hunchis  
Peggy Sue Garber  
Dave Kohs  
Kim Lombard  
Diana Madsen

Gail Norris  
Alisha Schmnidt  
Joy Shaft  
Kelly Thimmesch  
Eric Weller

**Call to Order, Welcome & Chair Update**

**Denise Klinkner**

**Approve agenda & February 16, 2017 minutes**

**ACTION ITEM**

A Motion by Karla Eppler and Second by Don Hauge were obtained to approve the agenda for today’s meeting and the meeting minutes of the February 16, 2017 meeting as written with no edits. Unanimously approved. Motion passed.

**SMRTAC Subcommittee Planning**

**Denise Klinkner**

Dr. Klinkner provided updates on subcommittee progress as follows:

**PI:** Dr. Kasal and Terri Elsbernd met to revitalize the subcommittee.

**TPM:** An update to the manual has been completed.

**EMS:** In collaboration with the TPM Subcommittee work is in progress to meet the state grant deliverables.

**Education/Outreach:** A review of today’s Geriatric education was provided. The BCON Train-The-Trainer will be conducted prior to the June 15, 2017 SMRTAC General Meeting. RTTDC courses are scheduled.

**BCON:** In previous meetings it was discussed to make this has become stand alone subcommittee separate from the Education/Outreach Subcommittee. Todd Emanuel and Maria Flor have agreed to co-chair this subcommittee. Motion for approval by Mike Juntunen and Second by Peggy Sue Garber to separate the BCON Subcommittee from the Education/Outreach Subcommittee. Unanimously approved. Motion passed.

**Data:** Work is on hold at this time.

**Injury Prevention:** A presentation was provided later on the agenda, but remains a very active subcommittee.

**Pediatric:** Trauma in Pregnancy education will be provided prior to the October 2017 SMRTAC General Meeting. Several PMGs are under review.

#### **Practice Management Guideline (PMG) Updates**

**Pediatrics – Pediatric IO**

**EMS – Splinting and Tourniquets**

**Disaster – Burn Surge**

**TBD: TBI after Discharge**

**TBD/TPM – Adult Transfer Guidelines**

#### **Financial Report**

**Maria Flor**

Maria Flor provided the financial report on behalf of John Osborn. Currently there is ~\$31,680 in SMRT Foundation Account.

1<sup>st</sup> quarter deposits and expenses have been submitted.

Trample Trauma donations have been received.

Maria Flor has been added to allow account access. This is in the final steps of completion.

#### **STAC Update**

**Carol Immermann**

Tim Held from the Department of Health reported on the Level IV designation process including the electronic application process. This process has decreased processing time and response time.

Chris Ballard reported on registry updates.

The Trauma Program Managers 101 course will be offered in May.

There will be students working part-time assisting with data processing.

Carol reported on the implementation of a Community Paramedic program at Hennepin Technical College.

One hospital in the SMRTAC region was redesignated for Level IV status. This facility was MCHS New Prague.

The Level IV workgroup continues progress on revising designation criteria.

There was some discussion regarding admissions for trauma versus non-trauma. Dr. Klinkner reported on SMRTAC activities.

## **Trauma Coordinator Manual**

**Gail Norris**

Gail Norris reported on updates and revisions to the Trauma Coordinator Orientation Manual. This manual has been developed to guide those in Level IV Centers.

The group was commended on their efforts in completing this document.

Motion for approval by Laurie Mc Levis and Second by Terri Elsbernd. Unanimously approved. Motion passed..

## **Injury Prevention/Grants**

**Peggy Sue Garber**

Peggy Sue Garber reported on the decision by the subcommittee to not participate in Farm Fest in 2018 due to increased costs and limited evidence of benefit.

Another opportunity to focus efforts in the SMRTAC region for 2017 and beyond was discussed. Peggy Sue shared information regarding an event called "Progressive Agriculture Safety Day". Details about the event and the application process were shared.

Much discussion occurred regarding this opportunity. Several dates in our area that are already scheduled and hosted by other organizations were reviewed. The group agreed to gather additional information and explore this opportunity further.

A AAA grant application was submitted and pending a response.

## **Stepping On Program**

**Kim Lombard**

Kim Lombard discussed the upcoming training opportunity to become a Stepping On training leader. Additional resources and the application process were shared. An overview of the program was provided. The dates of this training are as follows: June 27-29, 2017 and is limited to 20 registrants.

## **Break at 1:50pm**

## **Minnesota River Area Agency on Aging**

**Elaine Spain  
Dana Madsen**

The "Live Well At Home" program was discussed. Materials were provided regarding the program and this agency's services. The tool associated with this program was shared and noted to be useful for discharge planning staff to reduce hospital readmission.

## **B-Con Update**

**Todd Emanuel  
Maria Flor**

Todd Emanuel presented an update on BCON instructor training activities. Over 40 EMS personnel were trained to become BCON instructors at the SE EMS Conference in March.

Additionally several Nurse Practitioner and Physician Assistant from the Mayo Clinic Trauma Centers were trained to become instructors in March.

Recently an ATLS Instructor course was completed. BCON was briefly discussed. From that several of these instructors expressed interest in also becoming BCON instructors. This training is being planned.

Maria Flor provided an update on training being planned in the South Central region for general public courses as well as a Train-The-Trainer course.

## **May – Trauma Awareness 5K**

**Denise Klinkner**

Dr. Klinkner reviewed the details of the Trample Trauma event and provided updates. As of this meeting there were 61 individuals registered to participate in the event. The pediatric patient that survived an arrow injury will be participating in the event with his family representing trauma survivors.

Additional plans for the day include potentially the driving simulator, child passenger safety education, and bicycle helmet education.

The t-shirt design was reviewed along with the registration deadline approaching in order for participants to guarantee receiving a t-shirt.

## **Practice Management Guideline (PMG) Updates**

### **ACTION ITEM**

#### ***Initial Management of the Geriatric Trauma Patient***

**Gail Norris**

Gail Norris reviewed this PMG. In discussion one consideration was to include recommendations to discuss goals of care with patients and families. Motion for approval by Maria Flor and Second by Dr. Corliss da Rocha. Unanimously approved. Motion passed.

## **Subcommittee Reports**

Dr. Klinkner encouraged all sub-committees to establish goals and tactics to attain the goals. These should be communicated to SMRTAC for tracking.

**Foundation – Maria Flor:** This update was provided in the Financial Report

**EMS – Karla Eppler:** There has been discussion regarding the Patient Care Feedback Form. One concern was implementation and communication in the rural EMS setting. A suggestion was utilizing the EMS Regional Offices as a junction point to disseminate the most up to date information.

Another recommendation was for this to be state driven to instill consistency across all regions in the state. A lengthy discussion regarding this process occurred.

**Education/Outreach** – This update was provided earlier.

June meeting day will include B-Con Train-The-Trainer education.

October meeting will include trauma and pregnancy education.

**Pediatrics – Dr. Klinkner:** No recent meeting and therefore no updates today.

**Trauma Program Managers** –This update was provided earlier.

**Disaster Management/Burn Surge – Nicki Neidt** – Reviewed the current MCI plan which will be ready for approval at the June 2017 SMRTAC General Meeting. She also provided an update on the Burn Surge Plan. EMS was added to the flowsheet.

A May 5, 2017 Emergency Preparedness Conference is scheduled.

***Injury Prevention*** – *Peggy Sue Garber*: An update was provided earlier.

***State Data Workgroup*** – *No update today*

***Performance Improvement*** – *Terri Elsbernd* – Reviewed the meeting with Dr. Kasal regarding re-energizing the PI Subcommittee. There is a plan to review the PI process. Once this has been completed the next step will be to operationalize the process.

**Roundtable**

- 2017 SMRTAC Meeting Dates: Jun 15, Aug 17, Oct 12, Dec 14
- 2017 STAC Meeting Dates: June 6, Sept 12, Dec 5
- May 10 – MN Dept of Health Trauma Program 101 – Country Inn & Suites, Mankato, MN

Dr. Klinkner will be involved in a Pediatric mass casualty event.

A Motion to adjourn entered by Maria Flor, second by Mike Juntunen. No discussion, unanimously approved. Meeting adjourned at 3:15 pm.

**Minutes submitted by:**

**Todd Emanuel, RN**  
**SMRTAC Injury Prevention Specialist**