



Southern Minnesota Regional Trauma Advisory Committee

General Meeting
March 14, 2023 | 1:00 p.m. – 3:00 p.m.

Meeting web cast access on www.smrtac.org | [JOIN ZOOM](#)

Meeting ID: 814 3236 7343

Passcode: 128423

AGENDA

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order Thank you to Mariah great presentation	Dr. Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>) <i>We had a quorum Dr Stephens having to resign due to more administrative role in Rochester</i> <i>Roles that we are still in need of we need appointments</i> <i>Discussion for June Meeting</i> <i>STAT update</i> <i>Committee Chair reports and round table</i>	Dr. Daniel Stephens, MD	Quorum met
3 minutes	Current Agenda and Minutes of December 13, 2022	Dr. Daniel Stephens, MD	Approved by Peggy Sue Seconded by Kathy Approved
3 Minutes	Consent Agenda: <ul style="list-style-type: none"> • Education & Outreach Subcommittee Minutes • TPM Subcommittee Minutes (meeting on Monday, March 13) • Reports out later • Standing consent • Trauma Coord. Meeting notes from the meeting this week Gail will provide at her update 		
5 minutes	Chairperson's Report: <ul style="list-style-type: none"> • Fiscal Report • Torrey is on disbursement car seats delivered annual renewal for web server and web site manager • Zoom renewal • Last meeting limb kits and controller trainer • TPCC mileage reimbursement per person 50.00 total 1050.00 reimbursed • We are in a good standing and we have a good balance in the trust • TPCC last training went well St James we had 25 participants EMS all volunteer at St James great class • Angie and Kim taught and Mariah did a great job coordinating the course • Outreach and education going great 	Dr. Daniel Stephens, MD/ Maria Flor/ Torrey Carlblom	Angie Grimm made motion and Peggy seconded

<p>10 Minutes</p>	<p style="text-align: center;">SMRTAC Funding Request</p> <ul style="list-style-type: none"> • MN Cares Workshop – request for mileage for members to attend (\$500) Proposed workshop date is November 2 at the Heritage Center in Brooklyn Center <p>Funding updates from prior meeting approval.</p> <ul style="list-style-type: none"> • RTTDC Training St James completed (21 people \$1,050) • Trauma Program Managers 101 funding for TPMs request for member mileage and hotel reimbursement to attend (\$200 per person who applies up to 5 members- no requests to date) • STB Scholarships awards update- Watonwan Co Sheriff's Office one request during this quarter <p>We have had a number of requests Dr Stephens talked about shortly after Dr Klinkner meetings went virtual committee been a lot more active the last couple of months the request is increasing which is a great concept. We have the state grant and be able to support the requests coming in MN CARES workshop we had a few we reimbursed the attendees. We had Mariah and Stephanie attend the MN Cares It was a very useful and recommended to other attendees. It was a nice conference a lot of break out rooms. It was nice to overload some burnout. Dr Stephens supports the conference. Hopefully we can get some traction and work on burnout and other issues the Health Care workers have. Stop Bleed kit one sent to Watonwan Co Sheriff's office. Dr Stephens discussed increasing the people requesting the Stop Bleed Kits. We don't want to overspend but we don't want to underspend. When we get closer to end of fiscal year, we are ok with waiting on pushing outside our region. Fill out PDF on the website to start approval. Trauma Managers in Morton 5 spots open for mileage and hotel some of Mayo on a travel freeze. We don't have any reimbursement Mariah asked for the Mayo to have first chance for funding. How many are planning on going Dr Stephens asked. Stephanie Huber and Mariah would like to have mileage but not for the hotel. 3 of the 5 were approved yesterday. Peggy asked for mileage only. Kim J also needs mileage. Jacki suggested we approve for 10 instead of 5 people to travel for the conference. Dr Stephens suggested to approve Waseca would be 92 miles one way. Dr Stephens does not think we will go over so he is thinking approval for 10 people. Maybe we can reach out to the coordinators in our Region. Angie suggested that Gail said it was discussed yesterday she put in the notes that there is still money in our Region to support them going. Dr Stephens suggested changing to 10 people and the amount of money to 1500.00 we should be under, but funds will be there. Dr Stephens asked if we should be more active with Stop the Bleed, but Mariah says keep it word of mouth. When you see the people in the class and spread information by word of mouth. Jacki asked for the Mayo Trauma teams if they could do the Stop the Bleed to do the course and SMRTAC to pay for travel. Rochester is even feeling the travel band and tough very selected impacts us all don't for see ending this year. Dr. Stephens would like to know how much the travel would be and how does SMRTAC fit in the Mayo or should it be Mayo filling. The individual</p>	<p>Dr. Daniel Stephens, MD/</p>	<p>Approved by Jacki Niss Seconded by Peggy Garber</p>
-------------------	---	-------------------------------------	--

	<p>could be submitting the travel for the event. As long as we offer it to all of SMTRAC very reasonable to offer to all. Peggy hesitates how would Mayo support the money going to the team with doing Mayo work using the funds. She feels that maybe Mayo should pay for the work being offered for Mayo. If we are hosting events if sponsored by SMRTAC to us SMRTAC funds. Mariah goes as a Mayo employee how do I make it known to be SMRTAC representative situation. Dr. Stephens has to ask more clarifying questions to Dr Klinkner. Mayo employees it is hard to do Mayo work and be a SMRTAC representative.</p> <p>Best approach to look at each event not a blanket statement on approving traveling. Dr Stephens will ask and find out the answer is. He will ask Dr Klinkner. Be proactive on events and reach out administration of SMRTAC.</p> <p>Next meeting answers about travel updates and changes moving forward in June.</p>		
<p>5 Minutes</p>	<p>SMRTAC Voting Member Nominations:</p> <ul style="list-style-type: none"> • Chair role – accepting nominations <ul style="list-style-type: none"> • The Chair is one of two officers of SMRTAC • The Chair takes on leadership of SMRTAC to provide oversight, guidance, and lead SMRTAC General meetings. • Attend quarterly STAC meetings and provide feedback to the STAC from SMRTAC. • The Officers and the Regional Trauma Coordinator(s) shall constitute the Executive Committee of the SMRTAC • The Executive Committee shall be responsible to set the agenda of each meeting of the SMRTAC, and shall carry out such other duties as are assigned by the SMRTAC. • The Executive Committee shall meet, in person or virtual, as often as necessary to perform its duties. <p>Dr Stephens transferring to a role in Rochester that will take a lot of his time. He will resign due to do the role justice. We need a transition plan for the near future. Dr Castle has a baby. Dr Stephens reached out to a quite a few providers. We need to distinguish SMRTAC from Mayo. What does SMRTAC do the Mayo does not fulfill for the region. SMRTAC does more education and outreach outside of Rochester. We should consider a rural provider outside out of Rochester. He would like to bring new light to the organization. Does not have to be a surgeon or a Level One. Transition over the next several months. Dr Stephens would stay in the Vice Chair or another support role. The quarterly education pieces and hands on went away during COVID but we are having a great start on education thanks to Mariah. We have the state grant to support the facilities that are needed. Any suggestions on replacement reach out to Dr Stephens. Peggy said it would be nice if one of our Rural Trauma Leaders could take over but not likely now. Dr Stephens asked for the names of Trauma Providers so he can reach out. He would have a conversation with the providers so they understand the role. Gwen will also send a list of the Trauma coordinators. Please email Dr Stephens any suggestions.</p>	<p>Dr. Daniel Stephens, MD</p>	<p>Informational Item no need for motion person motion, person seconded, approved</p>

	<p>Terri's position had been replaced by Tom Halada in Rochester Pediatrics is a role that is needed in the rural areas Tom said he would consider the position and will let us know You did a great job last month in PI for Mayo per Dr Stephens</p> <ul style="list-style-type: none"> • Vice Chair role – accepting nominations <ul style="list-style-type: none"> • The Vice Chair is one of two officers of SMRTAC • The Vice Chair takes on leadership of SMRTAC when the Chair is absent • The Officers and the Regional Trauma Coordinator(s) shall constitute the Executive Committee of the SMRTAC • The Executive Committee shall be responsible to set the agenda of each meeting of the SMRTAC, and shall carry out such other duties as are assigned by the SMRTAC. • The Executive Committee shall meet, in person or virtual, as often as necessary to perform its duties. • Position renewals or appointments for Annual Meeting <ul style="list-style-type: none"> • Pediatric Specialist SMRTAC Voting member up for nomination Tom Halada • Hospital Administrator member up for nomination previously held by Jake Redden, Madelia • Hospital Adminstator has been vacated by Jake his person filling his role not sure if they can fill in • Need suggestions 		
5 Minutes	<p>SMRTAC General Meeting June 13, 2023, hybrid meeting (in-person & zoom) discussion Hybrid or strictly zoom last two meetings were able to be in person but with the travel band maybe want to do virtual. Asked people to respond more formal survey via email. Travel band with Mayo June 13 could make it zoom for the education session, but the presenter was going to be in person for simulation. Mariah will let her know. Rumor is April 1st the band maybe lifted at Mayo Clinic Hands on session is worth it. Peggy suggested to have the hybrid approach until we know the traveling band has been lifted Dr Stephens said we will continue hybrid meetings for awhile</p>	Dr. Daniel Stephens, MD	person motion, person seconded, approved
5 minutes	<p>STAC Update</p> <ul style="list-style-type: none"> • Dr. Klinkner/Chris Ballard/Angi Grimm • Angie spoke to Dr Klinkner Rochester success and Level 4 and Owatonna has a few things to do • Staff changes for Level 4 Angie will send to Kristin • See those notes 	Anyone who attended	Informational

	<ul style="list-style-type: none"> • What is able to stay at Level 4 • Don't feel pressured to keep if you don't • 10.2 hospitals general surgery coverage to be considered 350 out of 365 days surgeon has to be available • 10.2 small pulmonary contusions not 90 percent but can be handled at Level 4 up for public suggestions for 4 months • Dr Klinkner had food for thoughts management for rib fractions and we are having adjustments to criteria • We need to update the MGs these need to be updated in the future soon to make sure the information we are sharing is up to date • Gail said she will look and see when we last reviewed those • Dr Stephens suggested we have a team look a subcommittee for PMGs 		
10 minutes	<p style="text-align: center;">Subcommittee Chair Reports</p> <ul style="list-style-type: none"> • TPM- Gail Norris • Gail shared committee meet yesterday great turnout thank you Tom was introduced. The online nursing coming out in April it will take four hours. Peggy Sue gave update on trial on ED provider meetings doing the review of cases. Trauma 101 meeting in Jackpot. Car Seats that were disbursed with SMRTAC. They have already responded once in Fairmont for Family. Open position was discussed. Next meeting date to be determined. • PI – Chris Edmiston & Dr. Kasal • Chris is here and Dr Kasal in surgery. We have not had a meeting no cases to meet on. We are waiting for submissions. We have tried to get people to submit cases but we need to keep trying. Gail has no suggestions but Chris has done a great job trying to get cases. Dr Stephens keep trying to look for cases that would benefit by the review of SMRTAC. Mariah asked what the committee does? Chris said group trauma, police, EMS and Dr Kasal submit cases only we have only had one case that was difficult and refused care. The team looks to see if we can help make the case better if anything they can do would be great. It would be a quinary review. It just really takes time to get cases. • EMS – Tim Malchow is not on • Pediatrics – Jill Hunchis is not on • Education/Outreach- Mariah Raabe Co-Chair • Minutes from the meeting last week good attendance STB getting a kit in St James so we will have one in this area of the Region. Great RTTDC course. No events planned for Trauma Awareness month no theme yet. She is waiting to hear about the June course once we know she will let you know. She as a few ideas for the next meetings. She is just waiting for people to attend. 	All Chairs	Informational

5 minutes	Roundtable <ul style="list-style-type: none"> • Trauma Program 101 Course April 19 at Jackpot Junction in Morton, MN • May 9 TZD Workshop Rochester • Dr Stephens already discussed the Trauma Program 101 and TZD • Gwen Meyer enews letter free valuable email Tom has a QR code for it • Kristen will send out the agenda and then everyone to sign up through the QR code • Mariah Trauma Month is May • No Title yet • RED will be the Plummer building for Trauma • May 16 Cresco Iowa event • NP Stop the Bleed through Byron Club Thank you everyone and congratulations to Dr Stephens Other roundtable none Meeting concluded thank you 210 pm	All	Informational
	Adjourn		

*Items with attachments are hyperlinked blue

<u>Notation Items</u>
Member List Robert's Rule

<u>Future Topics</u>

<u>Dates to Note</u>
<p>2023 SMRTAC Meeting Dates:</p> <ul style="list-style-type: none"> • 3/14/2023 • 6/13/2023 • 9/19/2023 • 12/12/2023

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Tim Peterson <i>Dispatch Agency Representative</i>	Dr. Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative</i>
David Radtke <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Dr. Daniel Stephens, MD <i>Level I Representative Chair, SMRTAC</i>	Vacant <i>Pediatric Specialist</i>

Jacki Niss <i>Disaster Planning Specialist Secretary, SMRTAC</i>	Angie Grimm, R.N. <i>Level IV RN Representative</i>	Dr. Elizabeth Fogelson, MD <i>Level IV Provider</i>
Vacant <i>Hospital Administrator</i>	<i>Open Vice-Chair SMRTAC</i>	
Administrative Staff		
Kristen Sailer <i>SMRTAC Co-Coordinator</i>	Brenda Knutson <i>Administrative Assistant</i>	
Alex Leonard <i>SMRTAC Co-Coordinator</i>		
Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Chris Edmiston <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>	Chris Kasal, MD <i>PI Co-Chair</i>	Mariah Raabe, Co-chair <i>Education/Outreach</i>
Gail Norris, RN <i>Trauma Program Manager</i>		Peggy Sue Garber, Co-chair <i>Education/Outreach</i>
Liaisons		
Chris Ballard <i>MN Statewide Trauma System</i>	Maria Flor <i>SMRTF Foundation Executive Dir.</i>	Torrey Carlblom <i>SMRTF Foundation Treasurer</i>
Dr. Denise Klinkner, M.D. <i>STAC Liaison</i>		

Roll Call (need 7 for quorum)	Roll Call
Voting Items Tracker	
Kathleen (Kathy) Berns RN	x
Tim Peterson	x
Bethany Corliss daRocha MD	o
Vacant	o
Peggy Sue Garber RN	x
Angi Grimm, R.N.	x
Dr. Matt Tentis	o
Don Hauge	o
Michael Juntunen	o
Jacki Niss	x
David Radtke	o
Vacant	o
Daniel Stephens, M.D.	x

Attendance of Subcommittee Members			
Holly Munkel	o	Gail L. Norris RN	x
Chris Edmiston	x	Dr. Christopher Kasal, MD	o
Tim Malchow	o	Jill M Hunchis RN, CNP	o
Mariah Raabe RN	x		

Other Attendees(taken from participant listing)

Name	Attend	Name	Attend
Alex Leonard	o	Kristen Sailer	x
Mark Griffith	x	Maria Pellowski	o
Sara Rybarczyk	o	Stephanie Huber	x
Gwen Meyer	x	Torrey Carlblom	x
Sharon Witta	o	Kim Johns	x
Nicole VanErp	o	Melissa Beaver	0
Kari Wallace	o	Chris Ballard	0

SMRTAC Admin is inviting you to a scheduled Zoom meeting.

Topic: SMRTAC Education 11:30 AM & General Meeting 1PM

Time: Mar 14, 2023 Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81432367343?pwd=Ymo0VGNkR29zTmlxNzRaY2MxQ0NFZz09>

Meeting ID: 814 3236 7343

Passcode: 128423

One tap mobile

+13052241968,,81432367343#,,,,*128423# US

+13092053325,,81432367343#,,,,*128423# US

Dial by your location

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 814 3236 7343

Passcode: 128423

Find your local number: <https://us02web.zoom.us/j/81432367343>