



Southern Minnesota Regional Trauma Advisory Committee

Minutes General Meeting

February 9, 2021 | 1:00 p.m. – 3:00 p.m.

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Daniel Stephens, MD	Quorum met
3 minutes	Current Agenda and Minutes of November 10, 2020	Daniel Stephens, MD	Pam Williams motioned, Peggy Sue Garber seconded, Majority Voting approved
5 minutes	Chairperson's Report: • Fiscal Report	Daniel Stephens, MD	Terri Elsbernd motioned, Pam Williams seconded, Majority Voting approved
5 Minutes	SMRT Foundation Treasurer Appointment Torrey Carlblom	Maria Flor	Maria Flor introduced new treasurer for SMRT-Foundation. Torrey Carlblom, he is from St. Peter, MN where he works in Risk Management with Agriculture and finance side. He has been treasurer of boards in the past and experience with systems. Terri Elsbernd motioned, Peggy Sue Garber seconded, Majority Voting approved
5 Minutes	SMRTAC By-laws Review	Daniel Stephens, MD/ Kristen Sailer	Dr. Stephens provided updates that were made to the by-laws. They were last updated in 2017. Several changes made on pages 4, 5, and 7 related to virtual meetings, the disaster

			<p>preparedness and injury prevention subcommittees were removed and wording about the rural health grant was added. Jill Bondhus motioned, Kathy Berns seconded, Majority Voting approved</p>
10 Minutes	<p>SMRTAC Member Positions:</p> <ul style="list-style-type: none"> • Level IV Trauma Center RN previously held by Angela Schrader • Education/Outreach Rep open remains open • Secretary role open – previously held by Angela Schrader, RN 	Daniel Stephens, MD	<p>Dr. Stephens discussed the need for positions to be filled. Please reach out to people you think might be interested. Gail mentioned she has this on the TPM meeting agenda. We need help to recruit people.</p>
10 Minutes	<p>Pediatric PMG Review Initial Management of Suspected Child Physical Abuse</p>	Terri Elsbernd	<p>Terri Elsbernd presented changes to the former PMG named non-accidental trauma now using language Child Physical Abuse. Jill Hunchis and the pediatric subcommittee reviewed along with Mayo Clinic staff. It had been several years since it was reviewed and had many changes. Maria asked if the Mayo Child Abuse Team is a resource for the region? Terri said yes. Peggy Sue Garber motioned, Dr. Fogelson seconded, Terri Elsbernd abstained from voting. Majority Voting approved</p>
10 Minutes	<p>ALS Inter-facility Transport: Madelia Ambulance regarding their ability to now offer</p>	<p>Maria Flor John Ric Don Hauge Mark Griffith</p>	<p>Maria Flor provided information about Madelia Ambulance offering inter-facility ALS transport tying back to SMRTAC's Mission to provide timely care of trauma patients and transport has</p>

			always been at the forefront. Don, John and Mark were not available to talk.
5 Minutes	Review of SMRTAC MCI Plan	Vicki Neidt, RN	Vicki presented the updated MCI plan, added language from CDC related to healthcare safety and infection prevention practices, and added pediatric surge annex approved at Nov 2020 meeting. Vicki had a question to the group about the field triage guide. Kristen said she forwarded it for review to Don Hauge and Tim Malchow. Terri Elsbernd brought up that the feds are creating a workgroup on field triage so new guidance will probably be coming out in the future. Mike Juntunen commented SALT triage is now the standard. Most should be using or converting. Terri Elsbernd motioned, Peggy Sue Garber seconded. Majority Voting approved
5 Minutes	Review of SMRTAC Burn Surge Annex	Vicki Neidt, RN	Vicki presented changes to the Burn Surge Annex, mainly added the ABA certified burn center language, updated state plan links, and new state graphic on flowchart. Terri Elsbernd motioned, Peggy Sue Garber seconded. Majority Voting approved
5 Minutes	SMRTAC TTA Criteria Review	Dr. Daniel Stephens/ Gail Norris, RN	Dr. Stephens provided an update. Gail Norris submitted a SBAR on the R14 TTA Criteria language

			and working with Dr. Kim, Shari, and Data Registry will be reviewing data but will take time. Bring this forward to future meeting when ready.
20 Minutes	<p><u>Reports from TOPIC Course Scholarship Recipients:</u> Gail Norris attended course on Jan 25, 2021 Kierstin Markey attended course on Feb 6, 2021</p>	Gail Norris Kierstin Markey	Gail presented, she thanked SMRTAC for the scholarship it was very worthwhile. Gail went over the PPT provided; she used the information from the training to update many policies. Kierstin said it was very helpful information for her being the new TPM and questions for her Medical Director. Terri Elsbernd brought up idea we could look at offering the 6 hr course.
5 minutes	<p>STAC Update</p> <ul style="list-style-type: none"> • Dr. Klinkner or Chris Ballard 	Dr. Klinkner, MD	<p>Dr. Klinkner presented information. The last STAC meeting was held on Dec 8, 2020 meeting minutes have been posted here, the next meeting is on March 2. Dr. McGonigal took over as Chair. MDH is having issues at the state level for trauma staffing not at full force for site visits. Designations were extended for 6 mo. Separate from ACS designations. Acute pain management guidelines update. There is a survey that was sent out and would like to be completed before March meeting.</p>
10 minutes	<p>Subcommittee Chair Reports</p> <ul style="list-style-type: none"> • TPM- Gail Norris • PI – Chris Edmiston & Dr. Kasal • EMS – Tim Malchow 	All Chairs	Gail Norris for TPM Subcommittee next meeting is scheduled for Feb

	<ul style="list-style-type: none"> • Pediatrics – Jill Hunchis • Education/Outreach- Chair position open 		<p>17. Chris Emiston for PI provided PIPs Committee Mtg will be on 2/19 @ 1300 to 1330.</p> <p>We have confidentiality agreements for everyone. We have 1 case for a trial. If anyone has another please submit. Looking forward to having cases for review.</p> <p>Tim Malchow not present, Jill Hunchis not present</p>
3 minutes	<p>Roundtable</p> <ul style="list-style-type: none"> - Planning SMRTAC Trip to San Antonio or something similar - May is Trauma Awareness Month - Rural EMS Education to sponsor <p>National Trauma Awareness Month 2021 — 'Safe & Secure — Safety is a Choice, Prevention is Key'</p> <p>The ATS has once again teamed up with the Society of Trauma Nurses (STN) to plan National Trauma Awareness Month. This year's theme "Safe & Secure – Safety is a Choice, Prevention is Key" is focused on addressing injury areas that have been rising as people work and live during COVID-19. Trauma centers can choose from one or more focus areas based on their needs, including outdoors, work, travel, self, and home. Pediatric injuries are included in these main focus areas. Members of the committee are also preparing a logo and resources for use at centers.</p> <ul style="list-style-type: none"> - Jessica Schleck from TZD shared they are planning virtual workshops this year on May 5 & May 6 and the statewide conference will confirm by April what they are planning. If you have presentation ideas those should be submitted by March 26. Email Jessica if you want to get on the distribution listing for information at Jessica.Schleck@state.mn.us or phone 507-286-7602. 	All	<p>Dr. Stephens said the trip planning is out of the question at this time but can revisit. May is Trauma Awareness Month and we would like to hear what TPM's are planning and could share information and resources.</p> <p>Sharon said she can send what the theme is Safe & Secure. Mayo is planning to light up the Plummer Building in red.</p> <p>Other facilities please share what you are planning and we can share information and resources.</p>
	Adjourn		

*Items with attachments are hyperlinked blue

<u>Notation Items</u>
Member List Robert's Rule

<u>Future Topics</u>
TTA Criteria Review

Dates to Note

- **2021 SMRTAC Dates**
VIRTUAL ONLY DUE TO COVID-19
 - 2/9/2021
 - 5/11/2021
 - 10/12/2021
 - 12/14/2021
- **2021 STAC Meetings**
 - 3/2/2021
 - 6/8/2021
 - 9/14/2021
 - 12/7/2021

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Jill Bondhus <i>Dispatch Agency Representative</i>	Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative</i>
Adam Grant <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Daniel Stephens, MD <i>Level I Representative Chair, SMRTAC</i>	Terri Elsbernd, MS RN <i>Pediatric Specialist</i>
Vicki Neidt <i>Disaster Planning Specialist</i>	Open <i>Level IV RN Representative</i>	Elizabeth Fogelson, MD <i>Level IV Provider</i>
Pam Williams, RN <i>Hospital Administrator Vice-Chair SMRTAC</i>	*OPEN position for one of the voting members is Secretary, SMRTAC	
Administrative Staff		
Kristen Sailer <i>SMRTAC Coordinator</i>	Vicki Shea <i>Administrative Assistant</i>	
Sub-Committee Chairs		
Holly Munkel <i>Regional Data Registry</i>	Chris Edmiston <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>	Chris Kasal, MD <i>PI Co-Chair</i>	OPEN <i>Education/Outreach</i>
Gail Norris, RN <i>Trauma Program Manager</i>		
Liaisons		
Chris Ballard <i>MN Statewide Trauma System</i>	Maria Flor <i>SMRTF Foundation Executive Dir.</i>	Torrey Carlblom <i>SMRTF Foundation Treasurer</i>

Dr. Denise Klinkner, M.D. <i>STAC Liaison</i>		

Attendance of Voting Members			
Kathleen (Kathy) Berns RN	X	Vicki Neidt RN	X
Jill Bondhus	X	Vacant Level IV RN	NA
Bethany Corliss daRocha MD	X	Daniel Stephens, M.D.	X
Adam Grant	X	Elizabeth Fogelson, .M.D.	X
Don Hauge	NA	Pam Williams RN	X
Michael Juntunen	X	Peggy Sue Garber RN	X
Terri Elsbernd, MS RN	X		

X= attending; NA = not attending

Attendance of Subcommittee Members			
Holly Munkel	X	Gail L. Norris RN	X
Chris Edmiston	X	Christopher Kasal, MD	NA
Tim Malchow	NA	Jill M Hunchis RN, CNP	NA

X= attending; NA = not attending

Other Attendees			
Dr. Klinkner	X	Jessica Schleck	X
Todd Emanuel	X	Kierstin Markey	X
Alynda Foster	X	Kim Johns	X
Annette	X	Maria Flor	X
B. Williams	X	Nicole Guerton	X
Cathy Anderson (for Don Hauge)	X	Sharon Wiita	X
Eduardo Antpack	X	Tayler Burke	X
Gwen Meyer	X	Unknown E55712	X
Torrey Carlblom	X	Mark Griffith	X
Dr. Brian Kim	X		

X= attending; NA = not attending