



Southern Minnesota Regional Trauma Advisory Committee

General Meeting

Minutes

February 11, 2020 | 1:00 p.m. – 3:00 p.m.

MCCHS - Clinic, Rooms A/B/C – 2200 26th Street NW, Owatonna, MN

Meeting web cast access on www.smrtac.org

AGENDA

Time	Agenda Item	Presenter(s)	Action
2 minutes	Welcome, Call to Order	Daniel Stephens, MD	
3 minutes	Roll Call (<i>Establish if Quorum is Met</i>)	Daniel Stephens, MD	
3 minutes	Current Agenda and Minutes of November 12, 2019	Daniel Stephens, MD	Approval Peggy Sue Garber Jill Bondhus seconded
5 minutes	Consent Agenda: <ul style="list-style-type: none"> • Subcommittee Minutes <ul style="list-style-type: none"> ○ Trauma Program Managers ○ Outreach Education Meeting Minutes 	Daniel Stephens, MD	Approval
5 minutes	Chairperson's Report: <ul style="list-style-type: none"> • Fiscal Report 	Daniel Stephens, MD	Approval
10 minutes	Final SMRTAC MCI Plan Vicki has completed updates based on comments provided the last 2 meetings. The document is ready for approval. No further discussion.	Vicki Neidt	Approval Peggy Sue Garber Jill Bondhus seconded
10 Minutes	Review of SMRTAC Pediatric Surge Annex Vicki presented this draft pediatric surge plan as discussed at the November meeting SMRTAC wanted to have a pediatric surge annex like the burn annex. Vicki completed the draft and sent to Kristen, Terri Elsbernd, and Deb Teske for review. Updates were made based on comments provided from Deb and Vicki. It was discussed Kristen will send out the plan to the group for any final comments and can vote electronically for approval.	Vicki Neidt	Discussion
5 Minutes	2020 Meeting date alternate for May - May 19 meeting room available not May 5	Kristen Sailer	Informational

15 Minutes	<p>PMG Updates from Chairs Status/Review/Approval:</p> <p>1. No PMGs submitted for review</p> <p>However sub-committee chairs provided the following feedback: Dr. Klinkner reviewed the NAT Guidelines and Initial Management and will bring those forward for review at the May meeting. Tim Malchow from EMS Sub-committee said he is finishing up on a big project and will have the revised PMG's to the May meeting. Gail Norris from TPM Subcommittee will also have finalized Rib Fracture PMG to the May meeting.</p>	All Chairs	Informational
10 minutes	BREAK		
10 Minutes	<p>Level IV Criteria issues/concerns: Request for a guideline to be created regarding the care of minor SAH at a level 4 hospital. In addition to neuro checks, if they should be getting PT/OT, if there are restrictions to their activities and with whom they should follow up if general surgery does not feel comfortable managing them in clinic.</p> <p>Discussion: Create a PMG or somekind of Educational Document to be created for the new level IV criteria for care of minor SAH. Dr. Stephens recommended including Dr. Atkinson and to include the following questions:</p> <ul style="list-style-type: none"> - How often to do neuro checks - PT/OT/Driving restrictions - follow up - specialized training on follow-up - serial imaging - what qualifies as a true deterioration - when to repeat imaging - what specific labs should be requested - find out from registry how many cases there have been - could reach out to neuro at Eau Claire/La Crosse/ Regional Leadership DL List and Community neuro surgeon (Tony Burrows) 	Dr. Stephens	Discussion
5 Minutes	<p>PI Updates</p> <p>Dr. Kasal provided an update that Terri Elsbernd needs to step down as Co-chair and is requesting other interested people to come forward. Step 1 fill Co-chair role. Step 2 Finalize interested parties to membership of the PI Review Committee. Step 3 Identify a volunteer test case to send thru committee. Can email to approve co-chair and committee members.</p>	Dr. Kasal	Discussion
5 Minutes	<p>Stop the Bleed School Program Ideas</p> <p>Dr. Stephens would like all membership to consider contacts with the schools you live by or your kids attend. Peggy Sue Garber brought up an idea to create a scholarship form for schools to submit for funding requests. Include requests for supplies AND training by location. What does the school plan to do for the future? A comment around including Universities was brought up too.</p>	Dr. Stephens	Discussion
5 Minutes	<p>Funding for RTTDC training Winona March 16 Funding for TOPIC training July 21 St. Paul</p> <p>Dr. Stephens presented funding requests for the RTTDC training in Winona approximately \$1,000 and TOPIC Course in St. Paul in July approximately \$1,200.</p>	Dr. Stephens	Approval Peggy Sue Garber motioned Bethany Corliss daRocha seconded

	<p>Dr. Klinkner stated this is a grant reimbursable duties and requested to be supported by SMRTAC. Last year TOPIC because of only one person signed up we were able to reimburse for all travel expenses. But we will again offer to reimburse registration fee for 3 or 4 people and see what response we get. If we only get one person we can provide reimbursement for the entire cost to attend.</p> <p>Members provided majority vote yes.</p>		
5 Minutes	<p>SMRTAC Booth 2020 Conferences: Funding Requests for items to stock the booth items – tourniquets, pens, pamphlet, TTA, etc.</p> <ul style="list-style-type: none"> • SE EMS Conference March 20-21, 2020 – funding request \$500 Vendor cost Best Western Hotel Rochester • Zumbro Valley ENA Conference April 14-15, 2020 Rochester International Event Center Free • TZD Workshop May 6, 2020 Free with lunch provided to staff Rochester International Event Center Free • SC Emergency Management Conference May 14 Free with lunch provided to staff <p>Kristen Sailer presented funding requests for a total of \$1,500 total. To purchase \$500 of items for replenishing items for handing out at the SMRTAC Vendor booths this year. \$500 for the SE EMS Conference. SE EMS is trying to pay for their conference and we would like to pay for the entire vendor fee. Peggy Sue Garber stated she would support the full vendor fee as Don Hauge has helped SMRTAC in transporting the driver simulator around the region for a very long time. \$500 requested for door prizes to be purchased such as stop the bleed kits 10 for each event. Dr. Klinkner thought small ice packs may be a good vendor booth item.</p> <p>Members provided majority vote yes.</p>	Kristen Sailer	<p>Approval Peggy Sue Garber motioned Dr. Stephens seconded</p>
5 minutes	<p>STAC Update</p> <ul style="list-style-type: none"> • Chris Ballard provided an update. The STAC has been working with the EMS Regulatory Board on sharing data. They had cut off data sharing. They have gotten to an agreement that they can share but the EMS Regulatory Board needs to authorize it with a data use agreement. The March 3 STAC meeting is at the same location Shoreview Community Center but the rooms are going to be different, a little further down the hall. STAC have been busy offering Level IV Criteria changes with PI Webinars. New STAC members were inducted welcoming Maria Flor from SMRTAC. STAC made updates to Level IV criteria section 10. The STAC is going to be creating a strategic plan to help move the needle on Trauma Care. Focus on effect on Trauma data related items to measure and improve on performance. Build up data capacity by tracking records. The system is trying to track objectives and measurable data comparing patient outcomes and measurements to be ready for 2021 legislative year. 	All	Informational
10 minutes	<p>Subcommittee Chair Reports</p> <p>PI Sub-committee Co-chair Dr. Kasal didn't have</p>	All Chairs	Informational

	<p>anything more to add. Education & Outreach Sub-committee Chair Jessica Pastick provided information on the survey results on education. They are providing pediatric considerations for trauma at Winona Health in April by Dr. Klinkner and Terri from Mayo. Also considering another TPM luncheon for the May meeting. And lastly providing outreach to two new TPMs Kim Johns from New Ulm, Medical Center and Melissa Beaver with Owatonna Hospital.</p>		
5 minutes	<p>Roundtable</p> <ul style="list-style-type: none"> -Trauma Awareness Month is in May -Maria Flor stated SMRT Foundation is in need of a treasurer. John Osborn stepped down after over 10 years serving as treasurer. - Deb Anderson retired and the regional data registry sub-committee chair position is open. Kristen will send out a request for all interested people to submit interest. -Lisa was introduced who is the new EMS Liaison for the Mayo Clinic Rochester ED. -Kim Johns introduced herself as the new TPM for New Ulm Medical Center formerly Scott Konz. -Melissa Beaver requested the TTA be reviewed at the next meeting around there has been a decrease in trauma but an increase in injuries of elderly. Ask people to bring data to review the TTA at the next meeting or maybe at the next TPM meeting. Kristen will send info to Gail Norris. -Kristen will send out information about SMRTAC shirts to be able to order. 	All	Informational
	Adjourn		

*Items with attachments are hyperlinked blue

Notation Items

[Member List](#) [Robert's Rule](#)

Future Topics

Dates to Note

- **2020 SMRTAC Dates**
NEW VENUE MCHS Owatonna 2200 26th Street NW – Owatonna, MN 55060
 - ~~2/11/2020~~
 - ~~5/19/2020~~ canceled due to COVID-19
 - 8/4/2020
 - 11/10/2020
- **2020 STAC Meetings**
 - 3/3/2020
 - 6/2/2020
 - 9/15/2020

o 12/8/2020

Voting Members		
Kathy Berns, RN <i>Aero-Medical Representative</i>	Jill Bondhus <i>Dispatch Agency Representative</i>	Bethany Corliss daRocha, MD <i>Medical Director of Level III/IV Representative</i>
Adam Grant <i>EMS Agency Representative</i>	Peggy Sue Garber, RN <i>Injury Prevention Specialist</i>	Don Hauge <i>Regional EMS Representative</i>
Mike Juntunen <i>Regional Data Registry Specialist</i>	Daniel Stephens, MD <i>Level I Representative Chair, SMRTAC</i>	Laurie Mc Levis, RN <i>Pediatric Specialist</i>
Vicki Neidt <i>Disaster Planning Specialist</i>	Angela Schrader <i>Level IV Representative Secretary, SMRTAC</i>	Elizabeth Fogelson MD <i>Level IV Provider</i>
Pam Williams, RN <i>Hospital Administrator Vice-Chair SMRTAC</i>		
Administrative Staff		
Kristen Sailer <i>SMRTAC Co-Coordinator</i>	Vicki Shea <i>Administrative Assistant</i>	
Sub-Committee Chairs		
OPEN <i>Regional Data Registry</i>	OPEN <i>PI Co-Chair</i>	Tim Malchow <i>EMS</i>
Jill Hunchis, RN, CNP <i>Pediatrics</i>	Chris Kasal, MD <i>PI Co-Chair</i>	Jessica Pastick, RN <i>Education/Outreach</i>
Gail Norris, RN <i>Trauma Program Manager</i>		
Liaisons		
Chris Ballard <i>MN Statewide Trauma System</i>	Maria Flor <i>SMRTF Foundation Executive Dir.</i>	Marty Forseth <i>State Designation Coordinator</i>
Tim Held <i>MN Statewide Trauma System, Rural Health</i>	Dr. Denise Klinkner, M.D. <i>STAC Liaison</i>	OPEN <i>SMRTF Foundation Treasurer</i>
Tammy Peterson <i>State Designation Coordinator</i>		

Attendance of Voting Members			
Kathleen (Kathy) Berns RN	X	Vicki Neidt RN	X
Jill Bondhus	X	Angela M. Schrader RN	NA
Bethany Corliss daRocha MD	X	Daniel Stephens, M.D.	X
Adam Grant	X	Elizabeth Fogelson, .M.D.	NA
Donovan (Don) A Hauge	P	Pam Williams RN	P
Michael Juntunen	P		
Laurie A. Mc Levis RN	P		

X= attending; NA = not attending; P = participating remotely

Attendance of Subcommittee Members			
OPEN		Jessica Pastick RN	X
OPEN		Gail L. Norris RN	NA
Peggy Sue Garber RN	X		
Tim Malchow	NA		
Jill M Hunchis RN, CNP	NA		
Christopher Kasal, MD	X		
Denise B. Klinkner MD, M.Ed	X		

X= attending; NA = not attending; P = participating remotely